

**Maine Township Town Hall**  
**1700 Ballard Road Park Ridge, IL 60068**  
Tuesday, August 28, 2018 @ 7:30 pm

**AGENDA**

Bill Review/6:30 in Open Meeting Board Room

- Review of General Assistance Expenditures
- Review of Town Fund Expenditures
- Review of Road District Expenditures

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

1. Approval of Minutes of July 24, 2018 Bill Pay Review
2. Approval of Minutes of July 24, 2018 Board Meeting
3. Approval of Minutes of August 6, 2018 Special Board Meeting
4. Public Participation
5. Approval of General Assistance Expenditures
6. Approval of Road District Expenditures
7. Approval of General Town Fund Expenditure
8. National Night Out Poster Contest Winners Presentation.

**Discussion and Potential Action On the Following Items Listed Under Old & New Business:**

9. Old Business

- Discussion/Questions Attorneys Report:
  - Transcripts/FOIAs Requests
  - Requested corrections/redactions
- Procedures and Policies as previously submitted and tabled:
  - Review minor changes to board approved polices/procedures
  - Record Retention
  - Posting Financial and Other Records on our Website

10. New Business

- Resolution of the Maine Township Highway Commissioner to sell Surplus or Dispose of Vehicles & Equipment, No. 2018-RB-2
- Proposed Policy/Procedure for Board & Staff requests of Attorney legal time
- Proposed Policy/Procedure for Directing Staff to Call a Special Board Meeting

11. Officials' Reports

12. Attorney's Report

13. Administrator's Report

14. Closed Session

- Review of February 12, 2018, Closed Session Minutes
- Review of May 22, 2018 Closed Session Minutes

15. Possible Approval of Closed Session Minutes of February 12, 2018, May 22, 2018

16. Adjournment



## ADMINISTRATOR'S REPORT

Date: August, 2018

To: All Elected Officials

From: Dayna Berman, Administrator

Every summer, administrative staff along with the help of OEM take several measures to ensure staff's safety and to practice the protocols and procedures that we follow all year long. On the 5<sup>th</sup> of this month, a fire drill was held with the aid of Park Ridge's Fire Marshall Keven Plach. We did inform staff of this drill, however we also will be conducting one more drill shortly in which staff will not be told the date or time. All employees did a great job exiting the building in a timely manner. We also held a safety meeting with Park Ridge Police Officer Ben Peterson. He covered topics such as handling difficult situations and staff questions. We also updated building access records, scheduled inspection of fire alarm and alarm monitoring hardware, and first aid and AED station inspection.

Unfortunately, the bad weather did not permit us to hold National Night Out. However, I want to thank all those staff members who were ready to "go" up until the last minute. I was hoping for a break in the rain, but to no avail. The poster contest winners will be honored at the board meeting.

I am working on the TOI nominations with Alex Barton and the department heads. We are filling out most categories in the application and hoping again this year for recognition for our well deserving programs, staff, media, etc...

Garage sale sign up is in full swing and meetings continue. We are excited to plan this year's event and discussions include everything from sponsorships to traffic control to marketing. Please mark your calendars for Saturday, September 29<sup>th</sup>, from 9 am-3 pm. We hope everyone can stop by. Remember that all proceeds go toward our food pantry and our summer camp.

We are wrapping up the Personnel Policy Manual revision and should have it ready for review in September.

We still have a part-time position, 16 hours a week, no benefits, open in our maintenance department. Please let maintenance foreman Mike Samaan or me know if you know of someone or you can have them email their resume to either of us. We have advertised on our website, local papers, around the building, libraries and village halls.

I went on a ride-around in the unincorporated area with our code enforcement officer, Nader Ghazaleh. We do these several times a year and it gives me an opportunity to assess the situation with garbage, dumping, tow zones, abandoned vehicles and to then discuss a strategies for compliance.

**MAINE TOWNSHIP GENERAL TOWN FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	0%									
		11:54:53 AM								
	<b>REVENUE</b>									
	Property Tax	1,620,713.00	27,304.72	43,690.57	0.00	1,102,494.85	2,794,203.14	4,522,119.00	1,727,915.86	<b>38%</b>
	Interest Income	1,285.87	1,342.17	1,967.66	1,802.97	1,932.31	8,330.98	13,198.00	4,867.02	<b>37%</b>
	MaineStay Fees	0.00	5,377.86	6,201.00	1,519.00	1,680.00	14,777.86	14,952.00	174.14	<b>1%</b>
	Prsnl Prop Replacement Tax	0.00	14,674.78	14,958.37	0.00	11,655.76	41,288.91	73,030.00	31,741.09	<b>43%</b>
	Other Income	8,140.40	7,651.38	10,017.90	18,571.63	15,684.51	60,065.82	81,229.00	21,163.18	<b>26%</b>
	Senior Programs (net)	0.00	0.00	0.00			0.00	-10,823.00	-10,823.00	<b>100%</b>
	<b>NET REVENUE</b>	1,630,139.27	56,350.91	76,835.50	21,893.60	1,133,447.43	2,918,666.71	4,693,705.00	1,775,038.29	<b>38%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	0%									
	<b>EXPENSES</b>									
	<b>ADMINISTRATION</b>									
	Gross Pay Account	62,660.15	57,164.51	66,616.57	81,232.12	63,951.92	331,625.27	782,450.00	450,824.73	58%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	4,759.83	4,309.26	5,088.27	6,176.46	4,855.07	25,188.89	61,729.00	36,540.11	59%
	IMRF	5,957.92	5,196.21	6,403.72	7,460.54	5,762.54	30,780.93	67,812.00	37,031.07	55%
	Administrative Div. Health Ins.	27,327.21	27,379.89	26,353.44	25,629.28	20,316.62	127,006.44	305,000.00	177,993.56	58%
	Life Insurance	194.60	194.60	180.70	180.70	166.80	917.40	2,255.00	1,337.60	59%
	Dental Insurance	2,537.69	142.20	1,997.45	2,641.30	4,034.50	11,353.14	20,000.00	8,646.86	43%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Accounting Services	1,240.85	1,226.40	3,432.57	1,602.39	14,184.51	21,686.72	27,287.00	5,600.28	21%
	Building & Grounds Maint	1,204.18	2,119.09	1,654.93	1,691.59	1,586.08	8,255.87	25,242.00	16,986.13	67%
	Community Info-Support	0.00	3,541.00	3,541.00	3,541.00	3,541.00	14,164.00	47,578.00	33,414.00	70%
	Conferences Meetings	75.00	0.00	0.00	40.00	0.00	115.00	3,570.00	3,455.00	97%
	Special Programs	500.00	0.00	525.00	25.00	0.00	1,050.00	6,459.00	5,409.00	84%
	Dues Subscriptions	0.00	0.00	350.00	35.00	0.00	385.00	6,316.00	5,931.00	94%
	Equipment Leasing Maint	1,191.11	522.00	0.00	3,364.27	717.44	5,794.82	18,527.00	12,732.18	69%
	Gen Ins Liability Ins Bond	0.00	0.00	52,959.00	0.00	0.00	52,959.00	53,835.00	876.00	2%
	Website>Email Host	5,000.00	0.00	0.00	3,933.76	450.00	9,383.76	5,000.00	-4,383.76	-88%
	Print Management	584.68	381.09	527.30	456.70	426.42	2,376.19	4,637.00	2,260.81	49%
	Computer Tech Support	545.00	545.00	545.00	545.00	495.00	2,675.00	8,052.00	5,377.00	67%
	Legal Services	6,831.88	828.75	25,703.22	34,541.87	22,332.48	90,238.20	33,102.00	-57,136.20	-173%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	0.00	1,630.00	1,630.00	100%
	Police Protection	4,600.00	4,200.00	4,400.00	0.00	4,400.00	17,600.00	45,600.00	28,000.00	61%
	Plan Commission	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Postage	1,460.72	-1,350.42	3,579.46	7,559.74	-1,400.95	9,848.55	33,962.00	24,113.45	71%
	Printing Publishing	598.74	1,539.84	1,618.48	2,286.44	1,529.00	7,572.50	38,796.00	31,223.50	80%
	Code Enforcement Expense	44.71	60.96	143.77	25.47	124.49	399.40	673.00	273.60	41%
	Maine Township Rec. Connections	4,160.25	4,060.50	4,719.63	4,181.66	1,898.23	19,020.27	45,060.00	26,039.73	58%
	Telecommunications	1,871.88	1,945.15	1,944.95	1,640.82	1,918.19	9,320.99	25,519.00	16,198.01	63%
	Staff Training	99.00	25.00	0.00	0.00	0.00	124.00	436.00	312.00	72%
	Transportation/Mainelines	0.00	203.00	545.00	620.00	390.00	1,758.00	5,281.00	3,523.00	67%
	Utilities	1,968.37	2,226.24	1,337.17	1,719.98	1,969.77	9,221.53	21,100.00	11,878.47	56%
	Miscellaneous (Adminstr)	0.00	0.00	0.00	65.98	0.00	65.98	500.00	434.02	87%
	Neighborhood Watch	35.00	240.00	0.00	0.00	0.00	275.00	3,029.00	2,754.00	91%
	Office Supplies/Sm. Equipment	473.82	485.03	447.97	386.48	660.84	2,454.14	17,500.00	15,045.86	86%
	Operating Supplies Maint	372.46	867.05	1,042.70	634.72	1,123.27	4,040.20	8,500.00	4,459.80	52%
	Cleanup Project/Single Hauler P	0.00	165.00	141.30	0.00	0.00	306.30	1.00	-305.30	-30530%
	Vehicle Expense	124.55	75.36	231.25	62.70	1,372.39	1,866.25	3,381.00	1,514.75	45%
	Building	0.00	0.00	0.00	0.00	0.00	0.00	4,959.00	4,959.00	100%
	Building Purchases	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Funds Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
	Equipment Purchases	0.00	0.00	0.00	0.00	5,875.00	5,875.00	10,000.00	4,125.00	41%
	Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	136,419.60	118,292.71	216,029.85	192,280.97	162,680.61	825,703.74	1,744,783.00	919,079.26	53%

**MAINE TOWNSHIP GENERAL TOWN FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	0%									
	<b>ASSESSOR</b>									
	Assessor Division Salary	13,652.45	13,978.72	13,946.95	20,962.79	15,316.03	77,856.94	179,147.00	101,290.06	57%
	Assessor Division SS	976.87	999.40	994.56	1,495.07	1,094.55	5,560.45	12,813.00	7,252.55	57%
	Assessor Division IMRF	1,511.94	1,542.26	1,542.26	2,313.39	1,683.35	8,593.20	20,009.00	11,415.80	57%
	Health Insurance	9,010.47	9,010.47	9,010.47	8,792.46	9,465.24	45,289.11	110,090.00	64,800.89	59%
	Dental Insurance	18.00	312.00	167.00	322.00	1,712.30	2,531.30	5,022.00	2,490.70	50%
	Life Insurance	41.70	41.70	41.70	41.70	41.70	208.50	487.00	278.50	57%
	Conferences Meetings	10.10	0.00	0.00	0.00	18.00	28.10	848.00	819.90	97%
	Cook Cty Assessor Tie-in	0.00	0.00	475.00	0.00	0.00	475.00	1,025.00	550.00	54%
	Dues-Subscriptions	0.00	0.00	88.00	0.00	0.00	88.00	300.00	212.00	71%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	350.00	350.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	22.45	0.00	134.52	156.97	1,200.00	1,043.03	87%
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	151.00	151.00	100%
	Sidwell Maps	0.00	0.00	0.00	0.00	0.00	0.00	707.00	707.00	100%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	116.00	116.00	100%
	Miscellaneous	72.99	0.00	104.22	0.00	0.00	177.21	1.00	-176.21	-17621%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	25,294.52	25,884.55	26,392.61	33,927.41	29,465.69	140,964.78	332,268.00	191,303.22	58%

**MAINE TOWNSHIP GENERAL TOWN FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	0%									
	<b>MAINESTAY</b>									
	MaineStay Salary	26,869.62	26,974.27	27,033.65	37,781.75	29,825.61	148,484.90	362,140.00	213,655.10	59%
	Social Security	1,963.40	1,967.44	1,971.99	2,690.62	2,182.22	10,775.67	27,708.00	16,932.33	61%
	IMRF	3,320.52	3,320.52	3,320.52	4,561.36	3,559.78	18,082.70	46,917.00	28,834.30	61%
	Administrative Div. Health Ins.	12,736.45	12,736.45	12,736.45	12,480.98	12,347.36	63,037.69	160,000.00	96,962.31	61%
	Life Ins.	97.30	97.30	97.30	97.30	83.40	472.60	1,135.00	662.40	58%
	Dental Ins.	530.80	325.00	462.00	833.00	36.00	2,186.80	7,000.00	4,813.20	69%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	823.00	823.00	100%
	Consultation/Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	1,971.00	1,971.00	100%
	Special Programs - MaineStay	28.44	289.47	5,212.56	965.87	0.00	6,496.34	5,595.00	-901.34	-16%
	Dues-Subscriptions/Licensures	250.00	0.00	125.00	0.00	0.00	375.00	1,874.00	1,499.00	80%
	Print Management	482.34	482.34	482.34	482.34	482.34	2,411.70	5,900.00	3,488.30	59%
	Gen Ins Liability Ins Bond	0.00	1,150.00	0.00	0.00	0.00	1,150.00	958.00	-192.00	-20%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	2,700.00	6,340.00	3,640.00	57%
	Mileage-Travel-Lodging Exp	0.00	56.51	0.00	0.00	51.03	107.54	924.00	816.46	88%
	Postage	184.71	17.22	20.42	4.70	44.65	271.70	420.00	148.30	35%
	Printing-Publishing	0.00	126.40	132.41	134.00	14.98	407.79	1,391.00	983.21	71%
	Community Education	20.28	20.94	0.00	0.00	0.00	41.22	137.00	95.78	70%
	Training Manual & Books	0.00	0.00	0.00	0.00	107.66	107.66	289.00	181.34	63%
	Miscellaneous	0.00	0.00	40.85	0.00	0.00	40.85	45.00	4.15	9%
	Office Supplies/Sm Equipment	0.00	398.49	74.88	0.00	477.60	950.97	4,000.00	3,049.03	76%
	Substance Abuse Program	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Youth Recreation Fund	0.00	0.00	0.00	463.82	187.50	651.32	3,000.00	2,348.68	78%
	Summer Youth Camp	0.00	1,020.00	2,582.95	842.47	3,783.67	8,229.09	3,703.00	-4,526.09	-122%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	0.00	202.00	202.00	100%
	Building Maint.	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	47,028.86	49,527.35	54,838.32	61,883.21	53,703.80	266,981.54	642,475.00	375,493.46	58%

**MAINE TOWNSHIP GENERAL TOWN FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	0%									
	<b>SENIOR</b>									
	Senior Salary	16,357.08	18,420.77	13,477.62	22,883.38	19,607.81	90,746.66	221,117.00	130,370.34	59%
	Social Security	1,221.02	1,378.90	1,009.54	1,777.87	1,470.52	6,857.85	16,913.00	10,055.15	59%
	IMRF	2,064.26	2,324.70	1,700.88	2,992.73	2,474.51	11,557.08	28,104.00	16,546.92	59%
	Life Ins.	55.60	55.60	41.70	41.70	55.60	250.20	769.00	518.80	67%
	Dental Ins.	18.00	24.00	24.00	18.00	24.00	108.00	5,787.00	5,679.00	98%
	Administrative Div. Health Ins.	8,184.35	8,184.35	5,809.56	5,616.32	7,321.10	35,115.68	90,000.00	54,884.32	61%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Conferences-Meetings	0.00	0.00	157.00	0.00	84.19	241.19	866.00	624.81	72%
	Special Programs	0.00	0.00	120.49	6,033.15	0.00	6,153.64	9,657.00	3,503.36	36%
	Print Management	318.34	318.34	318.34	318.34	318.34	1,591.70	3,856.00	2,264.30	59%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	125.00	125.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	0.00	1,084.00	1,084.00	100%
	Postage	1,071.61	956.46	1,052.91	1,001.18	1,006.33	5,088.49	11,552.00	6,463.51	56%
	Printing-Publishing	890.00	934.00	934.00	890.00	940.00	4,588.00	12,197.00	7,609.00	62%
	Telecommunications	2.56	2.42	2.42	2.56	1.89	11.85	25.00	13.15	53%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	407.82	407.82	4,284.00	3,876.18	90%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	2,700.00	10,715.00	8,015.00	75%
	<b>Total</b>	30,727.82	33,144.54	25,193.46	42,120.23	34,232.11	165,418.16	417,053.00	251,634.84	60%

**MAINE TOWNSHIP GENERAL TOWN FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	0%									
	<b>CLERK</b>									
	Clerk's Division Salary	9,502.52	9,754.56	9,683.48	14,688.57	13,584.81	57,213.94	131,525.00	74,311.06	56%
	Social Security	713.09	736.35	730.92	1,104.87	1,028.09	4,313.32	10,062.00	5,748.68	57%
	IMRF	1,218.86	1,257.21	1,248.24	1,886.42	1,741.89	7,352.62	16,717.00	9,364.38	56%
	Administrative Div. Health Ins.	3,463.46	3,463.46	3,463.46	3,379.67	3,687.82	17,457.87	45,000.00	27,542.13	61%
	Life Ins.	27.80	27.80	27.80	27.80	27.80	139.00	324.00	185.00	57%
	Dental Ins.	1,378.80	12.00	337.60	12.00	73.00	1,813.40	3,000.00	1,186.60	40%
	Conferences-Meetings	0.00	75.00	70.00	0.00	0.00	145.00	853.00	708.00	83%
	Dues-Subscriptions	30.00	0.00	0.00	33.00	0.00	63.00	332.00	269.00	81%
	Print Management	252.34	252.34	252.34	252.34	252.34	1,261.70	3,028.00	1,766.30	58%
	Gen Insur Liability Bond	0.00	0.00	0.00	0.00	0.00	0.00	145.00	145.00	100%
	Mileage-Travel-Lodging Exp	9.60	0.00	0.00	0.00	0.00	9.60	996.00	986.40	99%
	Honor Flight	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	2,700.00	6,340.00	3,640.00	57%
	Postage	506.11	966.41	1,077.35	1,070.88	1,539.14	5,159.89	7,332.00	2,172.11	30%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	847.00	847.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	126.00	126.00	100%
	Office Supplies/Sm Equipment	0.00	144.70	0.00	0.00	57.97	202.67	3,000.00	2,797.33	93%
	<b>Total</b>	17,647.58	17,234.83	17,436.19	23,000.55	22,512.86	97,832.01	230,627.00	132,794.99	58%



**MAINE TOWNSHIP GENERAL TOWN FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	0%									
	<b>OEM</b>									
	Emergency Mgmt Salary	691.88	663.75	1,035.00	1,400.64	1,661.31	5,452.58	14,722.00	9,269.42	63%
	OEM Social Security	52.93	50.77	79.17	107.19	127.10	417.16	1,206.00	788.84	65%
	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	387.00	387.00	100%
	Conferences-Meetings	0.00	71.49	0.00	0.00	0.00	71.49	1.00	-70.49	-7049%
	Special Programs	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	100%
	Special Events	0.00	0.00	0.00	0.00	82.87	82.87	155.00	72.13	47%
	Citizen Corps Program	0.00	0.00	0.00	0.00	0.00	0.00	1,440.00	1,440.00	100%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	100%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Volunteer Insurance	0.00	581.40	0.00	0.00	0.00	581.40	582.00	0.60	0%
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	24.00	24.00	100%
	Computer Tech Support	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Utilities	348.02	174.46	385.81	374.11	442.13	1,724.53	3,976.00	2,251.47	57%
	Telecommunications	231.70	231.50	231.50	0.00	0.00	694.70	2,820.00	2,125.30	75%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	28.00	28.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	13.96	0.00	0.00	13.96	500.00	486.04	97%
	Operating Supplies	0.00	0.00	82.12	0.00	0.00	82.12	138.00	55.88	40%
	Disaster Operations Supplies	0.00	200.00	0.00	0.00	0.00	200.00	628.00	428.00	68%
	Building	0.00	295.00	0.00	0.00	0.00	295.00	1,396.00	1,101.00	79%
	Vehicle Expense	0.00	0.00	0.00	0.00	0.00	0.00	614.00	614.00	100%
	<b>Total</b>	1,324.53	2,268.37	1,827.56	1,881.94	2,313.41	9,615.81	28,871.00	19,255.19	67%

**MAINE TOWNSHIP GENERAL TOWN FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	0%									
	<b>TOTAL OPERATING EXPENSES</b>	258,442.91	246,352.35	341,717.99	355,094.31	304,908.48	1,506,516.04	3,396,077.00	1,889,560.96	<b>56%</b>

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>Monday, August 13, 2018</b>	04:17:40 PM								
	<b>REVENUE</b>									
	Beginning Balance									
	Property Tax	405,233.40	6,931.26	10,954.92	0.00	95,100.08	518,219.66	1,131,362.00	613,142.34	54%
	SS Reimbursement	1,445.00	0.00	0.00	0.00	0.00	1,445.00	20,900.00	19,455.00	93%
	Interest Income	328.52	355.86	527.76	477.37	527.60	2,217.11	3,685.00	1,467.89	40%
	Energy Assistance Revenue	5.00	1,320.00	780.00	420.00	200.00	2,725.00	12,960.00	10,235.00	79%
	Food Pantry Cash Donations	937.05	11,190.00	1,079.00	2,795.00	116.05	16,117.10	43,269.00	27,151.90	63%
	Total	407,948.97	19,797.12	13,341.68	3,692.37	95,943.73	540,723.87	1,212,176.00	671,452.13	55%
	<b>NET REVENUE</b>	407,948.97	19,797.12	13,341.68	3,692.37	95,943.73	540,723.87	1,212,176.00	671,452.13	55%
	<b>EXPENSES</b>									
	<b>EXPENSES-ADMINISTRATIVE</b>									
	Gross Pay Account	29,179.60	29,179.60	29,179.60	43,769.40	32,616.10	163,924.30	392,586.00	228,661.70	58%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	2,185.76	2,185.76	2,185.76	3,278.64	2,442.23	12,278.15	29,875.00	17,596.85	59%
	IMRF	3,682.47	3,682.47	3,682.47	5,523.70	4,116.15	20,687.26	47,823.00	27,135.74	57%
	Administrative Div. Health Ins.	12,228.33	8,627.33	10,427.83	10,175.54	11,111.36	52,570.39	130,434.00	77,863.61	60%
	Life Insurance	97.30	97.30	97.30	97.30	97.30	486.50	1,191.00	704.50	59%
	Dental Insurance	438.00	42.00	528.50	76.40	1,412.00	2,496.90	4,433.00	1,936.10	44%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Accounting Services	421.24	432.24	433.94	597.66	3,638.40	5,523.48	8,486.00	2,962.52	35%
	Conferences Meetings	0.00	0.00	0.00	0.00	71.71	71.71	514.00	442.29	86%
	Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Print Management	1,273.34	636.67	636.47	636.76	636.97	3,820.21	6,500.00	2,679.79	41%
	General Insurance-Liab-Bond	0.00	0.00	17,445.00	0.00	0.00	17,445.00	14,941.00	-2,504.00	-17%
	Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging	0.00	0.00	0.00	20.71	34.38	55.09	892.00	836.91	94%
	Postage	374.98	344.61	206.29	346.21	380.70	1,652.79	3,000.00	1,347.21	45%
	Printing Publishing	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100%
	Telecommunication/ISP	156.96	158.49	158.49	158.49	158.46	790.89	1,374.00	583.11	42%
	Staff Training	0.00	0.00	20.00	0.00	0.00	20.00	478.00	458.00	96%
	Utilities	219.00	200.51	148.27	203.49	129.84	901.11	2,252.00	1,350.89	60%
	Hearing Officer	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	32.00	32.00	100%
	Office Supplies	0.00	515.15	30.94	0.00	199.94	746.03	6,330.00	5,583.97	88%
	Operating Supplies/Maint	0.00	51.00	0.00	0.00	541.15	592.15	1,150.00	557.85	49%
	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Computer Software Development	0.00	0.00	0.00	0.00	2,350.00	2,350.00	2,350.00	0.00	0%
	Comp Tech Support	545.00	545.00	545.00	545.00	520.00	2,700.00	6,290.00	3,590.00	57%
	Admin Contingency	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Total	50,801.98	46,698.13	65,725.86	65,429.30	60,456.69	289,111.96	662,438.00	373,326.04	56%
	<b>EXPENSES-ASSISTANCE</b>									

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>Monday, August 13, 2018</b>	04:17:40 PM								
	Client Insurance	0.00	0.00	0.00	0.00	0.00	0.00	134.00	134.00	100%
	Emergency Assist Program	300.00	0.00	250.00	0.00	0.00	550.00	1,200.00	650.00	54%
	Prescription Drugs	0.00	0.00	562.81	0.00	44.49	607.30	2,693.00	2,085.70	77%
	Dental Services	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Medical Services	0.00	0.00	0.00	0.00	12.10	12.10	114.00	101.90	89%
	Funeral & Burial Services	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Client Utilities	438.17	75.00	338.64	442.77	387.80	1,682.38	5,913.00	4,230.62	72%
	Shelter-Rent	5,445.22	5,445.22	5,095.22	5,120.22	6,856.06	27,961.94	71,102.00	43,140.06	61%
	Ambulance Paramedic	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food/Pers essentials	2,676.74	6,000.00	2,834.78	4,895.25	6,078.08	22,484.85	33,887.00	11,402.15	34%
	Transport/Clothing	1,680.00	1,680.00	2,096.33	1,840.00	1,908.51	9,204.84	19,803.00	10,598.16	54%
	Transient	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food Pantry	78.98	1,182.70	0.00	0.00	0.00	1,261.68	23,410.00	22,148.32	95%
	Catastro. Med. Insurance	0.00	0.00	4,080.00	0.00	0.00	4,080.00	4,200.00	120.00	3%
	CWP	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>10,619.11</b>	<b>14,382.92</b>	<b>15,257.78</b>	<b>12,298.24</b>	<b>15,287.04</b>	<b>67,845.09</b>	<b>162,462.00</b>	<b>94,616.91</b>	<b>58%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>61,421.09</b>	<b>61,081.05</b>	<b>80,983.64</b>	<b>77,727.54</b>	<b>75,743.73</b>	<b>356,957.05</b>	<b>824,900.00</b>	<b>467,942.95</b>	<b>57%</b>

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

50% of the year remaining      **MAR**      **APR**      **MAY**      **JUN**      **JUL**      **YTD DISBURSE**      **BUDGET**      **BALANCE**      **% Left**

**REVENUE**

Property Tax	661,752.75	11,256.76	18,127.27	0.00	525,894.31	1,217,031.09	1,902,125.00	685,093.91	36%
Other Income	1,258.50	168.16	1,325.00	1,650.00	23,527.77	27,929.43	55,780.00	27,850.57	50%
Interest Income	421.78	407.15	117.56	523.08	567.92	2,037.49	3,618.00	1,580.51	44%
Permit Fees	450.00	1,085.00	1,829.00	1,700.00	4,101.75	9,165.75	14,068.00	4,902.25	35%
Persnl Prop Replacement Tx	0.00	14,675.45	14,959.05	0.00	11,656.75	41,291.25	73,033.00	31,741.75	43%
<b>NET REVENUE</b>	<b>663,883.03</b>	<b>27,592.52</b>	<b>36,357.88</b>	<b>3,873.08</b>	<b>565,748.50</b>	<b>1,297,455.01</b>	<b>2,048,624.00</b>	<b>751,168.99</b>	<b>37%</b>

**EXPENSES**

**GENERAL ROAD FUND-ADMINISTRATIVE**

Admin Salary Expense	4,523.76	4,523.76	4,523.76	7,341.94	4,659.48	25,572.70	59,000.00	33,427.30	57%
Health Insurance	13,843.79	13,843.79	13,843.79	13,536.47	14,679.32	69,747.16	159,300.00	89,552.84	56%
Life Insurance	97.30	97.30	97.30	97.30	97.30	486.50	1,200.00	713.50	59%
Dental Insurance	0.00	42.00	42.00	934.00	771.80	1,789.80	6,500.00	4,710.20	72%
Alcohol & Drug Testing	0.00	0.00	0.00	0.00	0.00	0.00	540.00	540.00	100%
Payroll Service	322.84	333.84	335.04	502.56	351.88	1,846.16	4,500.00	2,653.84	59%
Accounting Services	0.00	0.00	0.00	0.00	1,675.00	1,675.00	4,500.00	2,825.00	63%
Conferences Meetings	0.00	37.18	148.29	0.00	0.00	185.47	200.00	14.53	7%
Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	720.00	720.00	100%
Legal Services	0.00	0.00	43.75	0.00	0.00	43.75	3,000.00	2,956.25	99%
Mileage Travel Expense	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100%
Municipal Replacement Tax	0.00	0.00	0.00	0.00	0.00	0.00	32,664.00	32,664.00	100%
Postage	0.00	8.46	0.00	60.00	0.00	68.46	175.00	106.54	61%
Printing Publishing	0.00	0.00	73.20	331.70	1,323.51	1,728.41	6,000.00	4,271.59	71%
Telephone	284.98	302.72	864.01	680.70	569.03	2,701.44	5,800.00	3,098.56	53%
Training	0.00	0.00	25.00	0.00	0.00	25.00	500.00	475.00	95%
Miscellaneous	226.20	0.00	0.00	0.00	0.00	226.20	0.00	-226.20	#DIV/0!
Office Supplies	0.00	0.00	173.94	0.00	67.26	241.20	1,500.00	1,258.80	84%
Office Equipment	146.34	71.99	0.00	0.00	0.00	218.33	5,000.00	4,781.67	96%
Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
<b>Total</b>	<b>19,445.21</b>	<b>19,261.04</b>	<b>20,170.08</b>	<b>23,484.67</b>	<b>24,194.58</b>	<b>106,555.58</b>	<b>291,199.00</b>	<b>184,643.42</b>	<b>63%</b>

**GENERAL ROAD FUND-MAINTENANCE**

Maint Salary Expense	0.00	0.00	0.00	0.00	0.00	0.00	145,000.00	145,000.00	100%
Maintenance-Uniforms	0.00	0.00	0.00	175.00	138.75	313.75	4,500.00	4,186.25	93%
Building Maintenance	0.00	0.00	326.68	0.00	0.00	326.68	5,500.00	5,173.32	94%
Equipment Leasing Maint	8,068.78	19,046.79	3,164.59	15,131.64	6,424.50	51,836.30	62,500.00	10,663.70	17%
Landfill Charges - GRF	0.00	0.00	0.00	393.62	0.00	393.62	500.00	106.38	21%
Rentals	0.00	0.00	0.00	8,000.00	2,200.00	10,200.00	1,000.00	-9,200.00	-920%
Street Lighting	0.00	4,171.57	4,519.55	4,292.86	4,247.88	17,231.86	51,500.00	34,268.14	67%
Tree Removal & Spraying	0.00	0.00	75.00	297.50	0.00	372.50	15,000.00	14,627.50	98%
Utilities	412.91	680.57	852.28	512.89	602.75	3,061.40	8,000.00	4,938.60	62%
Tree Replacement Program	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

50% of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
Gasoline Oil	516.27	962.40	1,075.04	1,923.90	1,915.33	6,392.94	30,000.00	23,607.06	79%
Building & Oper Sup Mat 1	89.45	0.00	407.00	0.00	1,681.50	2,177.95	4,500.00	2,322.05	52%
Maint Equip & Small Tools	1,512.15	2,492.70	1,515.80	3,212.35	2,782.14	11,515.14	10,000.00	-1,515.14	-15%
Supplies (Equipment)	364.68	1,800.04	2,613.38	5,085.54	2,576.67	12,440.31	22,000.00	9,559.69	43%
Supplies Roads GRF	0.00	0.00	326.48	88.00	0.00	414.48	4,500.00	4,085.52	91%
Supplies Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	100%
<b>Total</b>	<b>10,964.24</b>	<b>29,154.07</b>	<b>14,875.80</b>	<b>39,113.30</b>	<b>22,569.52</b>	<b>116,676.93</b>	<b>415,500.00</b>	<b>298,823.07</b>	<b>72%</b>

**PERMANENT ROAD FUND**

Labor On Roads	33,461.11	33,159.22	32,330.16	53,845.98	35,764.20	188,560.67	335,000.00	146,439.33	44%
Drainage	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	100%
Engineering Services	0.00	6,585.32	19,966.25	3,360.00	5,950.00	35,861.57	30,000.00	-5,861.57	-20%
Landfill Charges - PRF	0.00	0.00	365.00	591.76	477.75	1,434.51	12,000.00	10,565.49	88%
Project Expenses	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00	100%
Maintenance Roads	0.00	0.00	0.00	0.00	0.00	0.00	405,000.00	405,000.00	100%
Supplies / Roads PRF	0.00	670.45	1,303.50	5,612.44	14,634.51	22,220.90	50,000.00	27,779.10	56%
<b>Total</b>	<b>33,461.11</b>	<b>40,414.99</b>	<b>53,964.91</b>	<b>63,410.18</b>	<b>56,826.46</b>	<b>248,077.65</b>	<b>850,500.00</b>	<b>602,422.35</b>	<b>71%</b>

**EQUIPMENT & BUILDING FUND**

Equipment	0.00	0.00	67,124.19	22,664.87	13,677.00	103,466.06	225,000.00	121,533.94	54%
Building	530.19	30.00	52.80	3,245.00	0.00	3,857.99	15,000.00	11,142.01	74%
Storage Building	0.00	628.00	1,111.95	314.00	314.00	2,367.95	7,500.00	5,132.05	68%
<b>Total</b>	<b>530.19</b>	<b>658.00</b>	<b>68,288.94</b>	<b>26,223.87</b>	<b>13,991.00</b>	<b>109,692.00</b>	<b>247,500.00</b>	<b>137,808.00</b>	<b>56%</b>

**SOCIAL SECURITY FUND**

Social Security	2,816.30	2,793.19	2,729.77	4,546.55	2,995.72	15,881.53	40,500.00	24,618.47	61%
<b>Total</b>	<b>2,816.30</b>	<b>2,793.19</b>	<b>2,729.77</b>	<b>4,546.55</b>	<b>2,995.72</b>	<b>15,881.53</b>	<b>40,500.00</b>	<b>24,618.47</b>	<b>61%</b>

**INSURANCE FUND**

Workmans Compensation	0.00	0.00	21,353.00	0.00	0.00	21,353.00	20,818.00	-535.00	-3%
Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	535.00	535.00	100%
Gen Ins Liability Ins Bond	0.00	0.00	37,443.00	0.00	0.00	37,443.00	37,443.00	0.00	0%
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>58,796.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,796.00</b>	<b>58,796.00</b>	<b>0.00</b>	<b>0%</b>

**IL MUNICIPAL RETIREMENT FUND**

IMRF	4,793.69	4,755.59	4,650.96	7,721.92	5,101.47	27,023.63	64,000.00	36,976.37	58%
IMRF Employer ERI Cost	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
<b>Total</b>	<b>4,793.69</b>	<b>4,755.59</b>	<b>4,650.96</b>	<b>7,721.92</b>	<b>5,101.47</b>	<b>27,023.63</b>	<b>65,000.00</b>	<b>37,976.37</b>	<b>58%</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>72,010.74</b>	<b>97,036.88</b>	<b>223,476.46</b>	<b>164,500.49</b>	<b>125,678.75</b>	<b>682,703.32</b>	<b>1,968,995.00</b>	<b>1,286,291.68</b>	<b>65%</b>
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MOTION TO APPROVE PAYROLL FOR PAYDATES OF JULY 27, 2018,  
AUGUST 10, 2018 AND AUGUST 24, 2018 AND ROAD DISTRICT CHECKS  
#20505 THROUGH CHECK #20549 IN THE AMOUNT OF \$107,808.30.

## Maine Township Road & Bridge Fund

**AUGUST 2018**

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	July 27	Federal Electronic Payroll System	Federal Taxes	4,503.31
Wire	July 27	Illinois Department of Revenue	State Taxes	801.48
S/C	July 27	Paychex	Service Fee	178.52
Dir. Deposit	July 27	Richard A. Brandes	Payroll Check	1,660.94
Dir. Deposit	July 27	Robert J. Brzezinski	Payroll Check	2,658.64
Dir. Deposit	July 27	Peter Douvalakis	Payroll Check	2,191.05
Dir. Deposit	July 27	Jason D. Fox	Payroll Check	1,441.75
Dir. Deposit	July 27	Dawne Scheel Hayman	Payroll Check	1,575.65
Dir. Deposit	July 27	Peter A. Jimenez	Payroll Check	1,476.81
Dir. Deposit	July 27	Justin E. MacIntyre	Payroll Check	1,299.93
Wire	Aug 10	IMRF	Illinois Municipal Retirement Fund	7,009.13
Wire	Aug 10	Federal Electronic Payroll System	Federal Taxes	4,615.44
Wire	Aug 10	Illinois Department of Revenue	State Taxes	817.55
S/C	Aug 10	Paychex	Service Fee	167.52
Dir. Deposit	Aug 10	Richard A. Brandes	Payroll Check	1,660.94
Dir. Deposit	Aug 10	Robert J. Brzezinski	Payroll Check	2,881.00
Dir. Deposit	Aug 10	Peter Douvalakis	Payroll Check	2,191.05
Dir. Deposit	Aug 10	Jason D. Fox	Payroll Check	1,441.75
Dir. Deposit	Aug 10	Dawne Scheel Hayman	Payroll Check	1,575.65
Dir. Deposit	Aug 10	Peter A. Jimenez	Payroll Check	1,476.81
Dir. Deposit	Aug 10	Justin E. MacIntyre	Payroll Check	1,299.93
20505	Aug 21	A T & T	Phone Service	340.55
20506	Aug 21	A T & T	Internet Service	60.42
20507	Aug 21	GROOT Industries, Inc.	Garbage Service / Landfill Charges	269.25
20508	Aug 21	VERIZON Wireless	Cellular Phone	165.52
Wire	Aug 24	Federal Electronic Payroll System	Federal Taxes	4,959.19
Wire	Aug 24	Illinois Department of Revenue	State Taxes	862.30
S/C	Aug 24	Paychex	Service Fee	167.52
Dir. Deposit	Aug 24	Richard A. Brandes	Payroll Check	1,660.94
Dir. Deposit	Aug 24	Robert J. Brzezinski	Payroll Check	3,469.03



Dir. Deposit	Aug 24	Peter Douvalakis	Payroll Check	2,191.05
Dir. Deposit	Aug 24	Jason D. Fox	Payroll Check	1,441.75
Dir. Deposit	Aug 24	Dawne Scheel Hayman	Payroll Check	1,575.65
Dir. Deposit	Aug 24	Peter A. Jimenez	Payroll Check	1,476.81
Dir. Deposit	Aug 24	Justin E. MacIntyre	Payroll Check	1,299.93
20509	Aug 28	Maine Township - Town Fund	Printing-Publishing Mainely News	1,323.51
20510	Aug 28	Maine Township - Town Fund	July Dental Expense	771.80
20511	Aug 28	Ancel, Glink, Diamond, Bush	Legal Services	192.50
20512	Aug 28	Atlas Bobcat LLC	Repairs To Bobcat	442.28
20513	Aug 28	Burns Industrial Supply	Equipment Maintenance	1,262.84
20514	Aug 28	Cassidy Tire & Service	Equipment Maintenance	2,753.50
20515	Aug 28	COMED - Garage	Utilities - Service at Garage	365.00
20516	Aug 28	COMED - Street Lighting	Service Street Lighting	4,134.79
20517	Aug 28	COMED - Traffic Signals	Service Traffic Signals	50.92
20518	Aug 28	Conserv FS	Fuel	1,227.78
20519	Aug 28	Damiano Diesel Service	Equipment Maintenance / Repairs	5,928.39
20520	Aug 28	Des Plaines, City Of / Water Dep	Utilities - Service	31.66
20521	Aug 28	Des Plaines Material & Supply	Supplies For Right Of Way	193.50
20522	Aug 28	Drivetrain Service &	Equipment Maintenance	135.03
20523	Aug 28	Earth Inc.	Supplies For The Road	2,126.58
20524	Aug 28	Flood Brothers Disposal	Landfill	462.44
20525	Aug 28	Grainger Inc.	Shop Parts	90.19
20526	Aug 28	Capital One - Menards	Building Maintenance	80.04
20527	Aug 28	Healy Asphalt Co. LLC	Cold Patch Supplies	420.00
20528	Aug 28	Robert W. Hendricksen Co.	Tree and Stump Removal	7,456.32
20529	Aug 28	Home Depot Credit Services	Shop Tools and Supplies	229.27
20530	Aug 28	Lee Huber	Office Equipment Maintenance	130.00
20531	Aug 28	Illinois EPA (NPDES)	NPDES Annual Fee	1,000.00
20532	Aug 28	J B Metal Works Inc.	Equipment Maintenance	175.00
20533	Aug 28	Kevin W. Mortell & Toni Miller	Wage Garnishment Court	983.61
20534	Aug 28	Lin-Mar Towing & Recovery, LLC	Rental / Towing	200.00
20535	Aug 28	Macmunnis Inc. AAF COMED	Offsite Storage / Building	314.00
20536	Aug 28	Maine Township - Town Fund	Road District Reimbursement	125.39
20537	Aug 28	Mcmaster-Carr	Shop Tools and Supplies	69.44
20538	Aug 28	Morton Salt, Inc.	Snow Removal Supplies	4,281.25
20539	Aug 28	NAPA Auto Parts-Des Plaines	Equipment Supplies & Parts	976.75
20540	Aug 28	Red Wing Shoe Store	Uniforms - Boots	175.00
20541	Aug 28	Runco Office Supply	Printing-Publishing/Office Supplies	42.39

20542	Aug 28	Russo's Power Equipment, Inc.	Small Tools and Equipment	390.00
20543	Aug 28	Sam's Club MC / SYN CB	Small Tools and Equipment	924.45
20544	Aug 28	Security Benefit	Deferred Compensation	1,635.00
20545	Aug 28	Spaceco, Inc.	Engineering Review	1,980.00
20546	Aug 28	State Treasurer	Ballard Rd@Dee Traffic Signal	292.50
20547	Aug 28	West Side Tractor Sales	Equipment Supplies & Parts	1,390.70
20548	Aug 28	Metro Federal Credit Union	Office Supplies	114.72
20549	Aug 28	Metro Federal Credit Union	Training - Seminarweb	65.00
				<b>\$ 107,808.30</b>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of July 27, 2018, August 10, 2018 and August 24, 2018 and Road District Checks #20505 through Check #20549 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEAL THIS 28TH DAY OF AUGUST, 2018.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF JULY 27, 2018,  
AUGUST 10, 2018 AND AUGUST 24, 2018 AND GENERAL TOWN FUND  
CHECKS #56137 THROUGH CHECK #56213 IN THE AMOUNT OF \$332,995.29.

## Maine Township General Town Fund

### AUGUST 2018

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	July 27	Federal Electronic Payroll System	Federal Taxes	13,943.91
Wire	July 27	Illinois Department Of Revenue	State Taxes	2,675.50
S/C	July 27	Paychex	Service Fee	360.12
3297	July 27	Susan Moylan Krey	Payroll Check	624.77
3298	July 27	Carl F. Brzozowski	Payroll Check	107.60
3299	July 27	Dorothy D. Moran	Payroll Check	505.27
3300	July 27	Mateo C. Anavi	Payroll Check	467.44
Dir.Deposit	July 27	Laura J. Morask	Payroll Check	777.17
Dir.Deposit	July 27	Peter W. Gialamas	Payroll Check	365.94
Dir.Deposit	July 27	Dayna E. Berman	Payroll Check	2,838.91
Dir.Deposit	July 27	Denise M. Jajko	Payroll Check	1,721.23
Dir.Deposit	July 27	Doriene K. Prorak	Payroll Check	1,475.60
Dir.Deposit	July 27	Jessica M. Fox	Payroll Check	807.52
Dir.Deposit	July 27	John P. McKenna	Payroll Check	697.02
Dir.Deposit	July 27	Jonathon W. Kaehn	Payroll Check	474.00
Dir.Deposit	July 27	Marty Cook	Payroll Check	630.72
Dir.Deposit	July 27	Michael A. Samaan	Payroll Check	1,491.09
Dir.Deposit	July 27	Nader A. Ghazaleh Sr.	Payroll Check	1,115.34
Dir.Deposit	July 27	Nicholas W. Kanehl	Payroll Check	869.31
Dir.Deposit	July 27	Ramsin S. Youkhanes	Payroll Check	72.10
Dir.Deposit	July 27	Rebecca A. Behrens	Payroll Check	280.69
Dir.Deposit	July 27	Robert M. Carrozza	Payroll Check	145.20
Dir.Deposit	July 27	Sophia R. Nyanue	Payroll Check	153.86
Dir.Deposit	July 27	Tracy D. Cummings	Payroll Check	1,091.75
Dir.Deposit	July 27	Victoria K. Rizzo	Payroll Check	1,657.17
Dir.Deposit	July 27	Debra A. Babich	Payroll Check	1,418.17
Dir.Deposit	July 27	Elizabeth J. Coy	Payroll Check	1,364.39
Dir.Deposit	July 27	Faris E. Dababneh	Payroll Check	1,032.73
Dir.Deposit	July 27	Mary Dolores Phillips	Payroll Check	682.63
Dir.Deposit	July 27	Anne M. Kolpak-Camarano	Payroll Check	1,267.84
Dir.Deposit	July 27	Anna E. Lydka	Payroll Check	1,480.89
Dir.Deposit	July 27	Austin S. Kelso	Payroll Check	1,053.16
Dir.Deposit	July 27	Kristina A. Christie	Payroll Check	933.97
Dir.Deposit	July 27	Naomi J. Bowman	Payroll Check	1,062.26
Dir.Deposit	July 27	Richard D. Lyon	Payroll Check	2,211.31

Dir.Deposit	July 27	Robert T. Barder	Payroll Check	205.10
Dir.Deposit	July 27	Yessenia Cornejo	Payroll Check	1,339.49
Dir.Deposit	July 27	Marie C. Dachniwsky	Payroll Check	1,410.77
Dir.Deposit	July 27	Monika Jaroszewicz	Payroll Check	1,318.90
Dir.Deposit	July 27	Oksana T. Bukaczyk	Payroll Check	1,148.62
Dir.Deposit	July 27	Therese A. Tully	Payroll Check	1,469.51
Dir.Deposit	July 27	Annette Galante	Payroll Check	1,032.29
Dir.Deposit	July 27	Catherine Fredericksen	Payroll Check	453.62
Dir.Deposit	July 27	Rosalind Luburich	Payroll Check	594.63
Dir.Deposit	July 27	Wieslawa Tytko	Payroll Check	1,609.14
Dir.Deposit	July 27	Dagmar Rutzen	Payroll Check	611.36
56137	Aug 2	Des Plaines Park District	Reilly-Bialczak Scholarship	123.00
56138	Aug 2	Republic SVC #551	Pickup Service & Sumac Cleanup	717.54
56139	Aug 2	Comcast Cable	OEM Internet & Voice	277.61
56140	Aug 2	Morton Grove Park District	Approved Amount for Park Dist	825.00
56141	Aug 2	Niles Park District	Approved Amount for Park Dist	825.00
56142	Aug 3	DISH	Utilities - Cable Service	35.02
Wire	Aug 10	IMRF	Illinois Municipal Retirement Fund	24,118.45
Wire	Aug 10	Paychex ESR & FSA	Time Attendance Fee	572.05
Wire	Aug 10	Federal Electronic Payroll System	Federal Taxes	15,391.02
Wire	Aug 10	Illinois Department Of Revenue	State Taxes	2,961.96
S/C	Aug 10	Paychex	Service Fee	350.08
3301	Aug 10	Susan Moylan Krey	Payroll Check	624.77
3302	Aug 10	Walter Kazmierczak	Payroll Check	4,125.13
3303	Aug 10	David A. Carrabotta	Payroll Check	-
3304	Aug 10	Dorothy D. Moran	Payroll Check	511.82
Dir.Deposit	Aug 10	Laura J. Morask	Payroll Check	777.17
Dir.Deposit	Aug 10	Peter W. Gialamas	Payroll Check	365.94
Dir.Deposit	Aug 10	Claire R. McKenzie	Payroll Check	434.81
Dir.Deposit	Aug 10	Kimberly Jones	Payroll Check	415.89
Dir.Deposit	Aug 10	Susan Kelly Sweeney	Payroll Check	451.31
Dir.Deposit	Aug 10	Dayna E. Berman	Payroll Check	2,838.91
Dir.Deposit	Aug 10	Denise M. Jajko	Payroll Check	1,913.78
Dir.Deposit	Aug 10	Doriene K. Prorak	Payroll Check	1,475.60
Dir.Deposit	Aug 10	Jessica M. Fox	Payroll Check	842.55
Dir.Deposit	Aug 10	John P. McKenna	Payroll Check	490.40
Dir.Deposit	Aug 10	Jonathon W. Kaehn	Payroll Check	474.00
Dir.Deposit	Aug 10	Marty Cook	Payroll Check	630.72
Dir.Deposit	Aug 10	Michael A. Samaan	Payroll Check	1,491.09
Dir.Deposit	Aug 10	Nader A. Ghazaleh Sr.	Payroll Check	1,126.80
Dir.Deposit	Aug 10	Nicholas W. Kanehl	Payroll Check	869.31
Dir.Deposit	Aug 10	Ramsin S. Youkhanes	Payroll Check	148.57

Dir.Deposit	Aug 10	Rebecca A. Behrens	Payroll Check	296.47
Dir.Deposit	Aug 10	Sophia R. Nyanue	Payroll Check	141.36
Dir.Deposit	Aug 10	Tracy D. Cummings	Payroll Check	1,048.05
Dir.Deposit	Aug 10	Victoria K. Rizzo	Payroll Check	1,657.17
Dir.Deposit	Aug 10	Debra A. Babich	Payroll Check	1,418.17
Dir.Deposit	Aug 10	Elizabeth J. Coy	Payroll Check	1,364.39
Dir.Deposit	Aug 10	Faris E. Dababneh	Payroll Check	1,032.73
Dir.Deposit	Aug 10	Mary Dolores Phillips	Payroll Check	617.46
Dir.Deposit	Aug 10	Anne M. Kolpak-Camarano	Payroll Check	1,267.84
Dir.Deposit	Aug 10	Anna E. Lydka	Payroll Check	1,480.89
Dir.Deposit	Aug 10	Austin S. Kelso	Payroll Check	1,053.16
Dir.Deposit	Aug 10	Kristina A. Christie	Payroll Check	933.97
Dir.Deposit	Aug 10	Naomi J. Bowman	Payroll Check	1,062.26
Dir.Deposit	Aug 10	Richard D. Lyon	Payroll Check	2,211.26
Dir.Deposit	Aug 10	Yessenia Cornejo	Payroll Check	1,339.49
Dir.Deposit	Aug 10	Marie C. Dachniwsky	Payroll Check	1,410.77
Dir.Deposit	Aug 10	Monika Jaroszewicz	Payroll Check	1,318.90
Dir.Deposit	Aug 10	Oksana T. Bukaczyk	Payroll Check	1,148.62
Dir.Deposit	Aug 10	Therese A. Tully	Payroll Check	1,469.51
Dir.Deposit	Aug 10	Annette Galante	Payroll Check	997.76
Dir.Deposit	Aug 10	Catherine Fredericksen	Payroll Check	433.18
Dir.Deposit	Aug 10	Rosalind Luburich	Payroll Check	620.65
Dir.Deposit	Aug 10	Wieslawa Tytko	Payroll Check	1,609.09
Dir.Deposit	Aug 10	Dagmar Rutzen	Payroll Check	347.78
56143	Aug 17	Comcast Business	August Business Voice Edge Svc.	1,586.76
56144	Aug 17	VERIZON Wireless - Admin	Telecommunications	166.86
56145	Aug 21	Direct Energy Business	Utilities	1,822.72
Wire	Aug 24	Federal Electronic Payroll System	Federal Taxes	13,445.52
Wire	Aug 24	Illinois Department Of Revenue	State Taxes	2,618.28
S/C	Aug 24	Paychex	Service Fee	332.14
3305	Aug 24	Susan Moylan Krey	Payroll Check	624.77
3306	Aug 24	Dorothy D. Moran	Payroll Check	508.54
Dir.Deposit	Aug 24	Laura J. Morask	Payroll Check	777.17
Dir.Deposit	Aug 24	Peter W. Gialamas	Payroll Check	365.94
Dir.Deposit	Aug 24	Dayna E. Berman	Payroll Check	2,838.91
Dir.Deposit	Aug 24	Denise M. Jajko	Payroll Check	1,913.78
Dir.Deposit	Aug 24	Doriene K. Prorak	Payroll Check	1,475.60
Dir.Deposit	Aug 24	Jessica M. Fox	Payroll Check	842.55
Dir.Deposit	Aug 24	John P. McKenna	Payroll Check	697.02
Dir.Deposit	Aug 24	Jonathon W. Kaehn	Payroll Check	474.00
Dir.Deposit	Aug 24	Marty Cook	Payroll Check	630.72
Dir.Deposit	Aug 24	Michael A. Samaan	Payroll Check	1,491.09

Dir.Deposit	Aug 24	Nader A. Ghazaleh Sr.	Payroll Check	1,115.34
Dir.Deposit	Aug 24	Nicholas W. Kanehl	Payroll Check	869.31
Dir.Deposit	Aug 24	Ramsin S. Youkhanes	Payroll Check	96.13
Dir.Deposit	Aug 24	Rebecca A. Behrens	Payroll Check	316.21
Dir.Deposit	Aug 24	Robert M. Carrozza	Payroll Check	141.10
Dir.Deposit	Aug 24	Sophia R. Nyanue	Payroll Check	110.61
Dir.Deposit	Aug 24	Tracy D. Cummings	Payroll Check	1,072.79
Dir.Deposit	Aug 24	Victoria K. Rizzo	Payroll Check	1,657.17
Dir.Deposit	Aug 24	Debra A. Babich	Payroll Check	1,418.17
Dir.Deposit	Aug 24	Elizabeth J. Coy	Payroll Check	1,364.39
Dir.Deposit	Aug 24	Faris E. Dababneh	Payroll Check	1,032.73
Dir.Deposit	Aug 24	Mary Dolores Phillips	Payroll Check	617.46
Dir.Deposit	Aug 24	Anne M. Kolpak-Camarano	Payroll Check	1,267.84
Dir.Deposit	Aug 24	Anna E. Lydka	Payroll Check	1,480.89
Dir.Deposit	Aug 24	Austin S. Kelso	Payroll Check	1,053.11
Dir.Deposit	Aug 24	Kristina A. Christie	Payroll Check	933.97
Dir.Deposit	Aug 24	Naomi J. Bowman	Payroll Check	1,062.26
Dir.Deposit	Aug 24	Richard D. Lyon	Payroll Check	2,211.26
Dir.Deposit	Aug 24	Yessenia Cornejo	Payroll Check	1,339.49
Dir.Deposit	Aug 24	Marie C. Dachniwsky	Payroll Check	1,410.77
Dir.Deposit	Aug 24	Monika Jaroszewicz	Payroll Check	1,318.90
Dir.Deposit	Aug 24	Oksana T. Bukaczyk	Payroll Check	1,148.62
Dir.Deposit	Aug 24	Therese A. Tully	Payroll Check	1,469.51
Dir.Deposit	Aug 24	Annette Galante	Payroll Check	1,012.57
Dir.Deposit	Aug 24	Catherine Fredericksen	Payroll Check	394.54
Dir.Deposit	Aug 24	Rosalind Luburich	Payroll Check	672.68
Dir.Deposit	Aug 24	Wieslawa Tytko	Payroll Check	1,609.14
Dir.Deposit	Aug 24	Dagmar Rutzen	Payroll Check	118.60
56146	Aug 28	Lakeview Bus Lines Inc.	Summer Camp - Session 2	572.40
56147	Aug 28	Lakeview Bus Lines Inc.	Summer Camp - Session 2	305.00
56148	Aug 28	Access One, Inc.	Telecommunications	125.50
56149	Aug 28	Ad Images Inc.	Special Programs / Polo Shirt	63.46
56150	Aug 28	All Season Maintenance Inc.	August Monthly Lawn Care	1,300.00
56151	Aug 28	American Charge Service	Mainlines - 24 Coupons	120.00
56152	Aug 28	Ancel, Glink, Diamond, Bush	Legal Fees	21,916.23
56153	Aug 28	Anderson Pest Solutions	August Monthly Pest Management	96.05
56154	Aug 28	AQUA Illinois, Inc.	Utilities - Water Bill	152.55
56155	Aug 28	Avenues To Independence	Grant Payment 5	4,048.33
56156	Aug 28	Barton Marketing Group	July Retainer Public Inf. Services	3,541.00
56157V	Aug 28	VOID	Void	-
56158	Aug 28	Bishop Plumbing Inc.	Inspection/Certification of Alarm	495.80
56159	Aug 28	Bond, Dickson & Associates, P.C.	Attorneys Invoice/IMRF Appeal	422.00

56160	Aug 28	The Center Of Concern	Grant Payment 6	3,233.33
56161	Aug 28	Kristina Christie	Reimbursement - Mileage	31.72
56162	Aug 28	COMCAST	Internet and Fax	309.52
56163	Aug 28	COMCAST Cable	OEM Voice and Internet Service	277.68
56164	Aug 28	COMED	Utilities - ElectricSupply - OEM	192.29
56165	Aug 28	Cook County Sheriff's	July Hireback Program	4,400.00
56166	Aug 28	Elizabeth J. Coy	Reimbursement - Mileage	35.95
56167	Aug 28	Dept Of Financial Professional	2 Year Renewal CEU Sponsor Lic.	250.00
56168	Aug 28	Des Plaines, City Water	Utilities - Water Bill Adj.	92.78
56169	Aug 28	Office Equipment Leasing Co.	Print Management	2,082.92
56170	Aug 28	Dist. 207 School-Based	Grant Payment 1	500.00
56171	Aug 28	Anna Lydka	Reimbursement -Mileage	22.89
56172	Aug 28	Evans, Marshall And Pease, PC	Accounting Fees	4,535.00
56173	Aug 28	Garvey's Office Products	Office Supplies	486.20
56174	Aug 28	Peter Gialamas	Reimbursement-Suppl./NNO Exp.	1,162.04
56175	Aug 28	Graphic Solutions, Inc.	Printing-Publishing	35.00
56176	Aug 28	The Harbour, Inc.	Grant Payment 2	1,040.00
56177	Aug 28	The Josselyn Center	Grant Payments 4 & 5	18,406.00
56178	Aug 28	Journal & Topics Newspapers	Printing-Publishing	1,396.90
56179V	Aug 28	VOID	Void	-
56180	Aug 28	Lakeview Bus Lines Inc.	Summer Camp - Session 2	606.80
56181	Aug 28	Richard Lyon	Management/ Maintenance Website	3,500.00
56182	Aug 28	Miracle House Inc.	Grant Payment 1	2,350.00
56183	Aug 28	Susan Moylan Krey	Reimbursement - Mileage	17.78
56184	Aug 28	Notary Public Association	Renewal Of Notary Public	54.00
56185	Aug 28	NW Suburban Day Care Ctr	Grant Payment 6	3,482.50
56186	Aug 28	Older Adult Services/	Grant Payment 2	1,290.00
56187	Aug 28	OTIS Elevator Company	Maintenance Service	1,191.11
56188	Aug 28	Park Ridge Dispatch, Inc.	Mainelines - Coupons	205.00
56189	Aug 28	Pitney Bowes Purchase Power	Clerk Passport Postage	497.00
56190	Aug 28	Presstech Inc.	Printing-Publishing	8,131.00
56191	Aug 28	Doriene Prorak	Reimbursement - NNO	75.00
56192	Aug 28	Search, Inc.	Grant Payment 1	1,200.00
56193	Aug 28	Security Benefit	Deferred Comp Contributions	1,965.00
56194	Aug 28	Johnson Controls	Fire Alarm Test & Inspection	1,597.50
56195	Aug 28	Sunrise Grill & Catering, Inc.	Recovery Connection Meeting	190.00
56196	Aug 28	Twp Clerk's Assoc. Cook	2018 Dues	250.00
56197	Aug 28	Township Official Of Cook County	2018 Membership Dues	2,000.00
56198	Aug 28	Township Officials Of Cook	2018 TOCC Trustees Div. Dues	175.00
56199	Aug 28	Township Officials Of IL	2018 Membership Dues	1,417.59
56200	Aug 28	Turning Point Behavioral	Grant Payment 5	3,933.33
56201	Aug 28	United Dispatch	Mainelines - Coupons	260.00



56202	Aug 28	United States Postal Serv	Postage for Meter	5,000.00
56203	Aug 28	Tom Vaughn - Chapter 13 Trustee	Wage Garnishment	397.00
56204	Aug 28	Warehouse Direct	Computer Tech Support	2,600.00
56205	Aug 28	Bella T Inc.	Mold Remediation	3,000.00
56206	Aug 28	Metro Federal Credit Union	Operating Supplies/Miscellaneous	353.79
56207	Aug 28	Metro Federal Credit Union	Summer Youth Camp/Misc.	796.13
56208	Aug 28	Metro Federal Credit Union	Vehicle Maintenance	50.95
56209	Aug 28	Metro Federal Credit Union	Special Programs / MT Shirt	26.95
56210	Aug 28	Metro Federal Credit Union	Special Events / Supplies / Misc.	202.95
56211	Aug 28	Metro Federal Credit Union	Maine Twp. Recovery Meetings	2,066.20
56212V	Aug 28	VOID	Void	-
56213	Aug 28	VOID	Void	-
				<u>\$ 332,995.29</u>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of July 27, 2018, August 10, 2018 and August 24, 2018 and General Town Fund Checks #56137 through Check #56213 and authorize the Supervisor to issue Checks in payment.

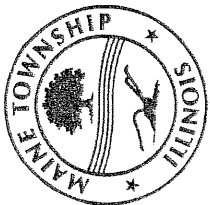
WITNESS OUR HANDS AND SEALS THIS 28TH DAY OF AUGUST 2018.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
\_\_\_\_\_  
Trustees



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2018

Supervisor  
 Laura J. Morask  
 Clerk  
 Peter Gialamas  
 Assessor  
 Susan Moylan Krey  
 Highway Commissioner  
 Walter Kazmierczak  
 Trustees  
 Kimberly Jones  
 David A. Carrabotta, Esq.  
 Claire R. McKenzie  
 Susan Kelly Sweeney  
 General Offices  
 1700 Ballard Road  
 Park Ridge, Illinois 60068  
 847-297-2510  
 847-297-1335 Fax  
 Highway Department  
 1401 Redeker Road  
 Des Plaines, Illinois 60016  
 847-297-5225  
 847-297-8723 Fax

Month	Voter Registr.	Vehicle Stickers	Handic. Cards	Hunt & Fish License	RTA Passes	Passport Applications	Notary Public	Garbage Stickers	MaineLines Tickets	TOTAL
January	1 2	174 148	3 5	0 0	32 35	422 407	11 10	15 33	110 42	768 672
February	2 2	150 226	5 3	0 7	37 22	304 402	14 10	16 9	20 123	548 804
March	0 0	190 240	7 2	34 20	15 28	451 599	17 0	39 19	77 125	830 1033
April	0 0	133 176	3 2	41 38	23 21	325 400	15 15	103 251	132 82	775 970
May	1 0	533 63	2 3	23 14	33 28	290 360	11 0	221 261	160 116	1,274 845
June	1 0	8,036 8,603	8 1	13 19	30 28	308 331	7 0	545 256	140 175	9,088 9,413
July	0 0	1,103 1,350	1 0	9 2	44 31	209 261	23 0	383 126	133 97	1,905 1,867
August										
September										
October										
November										
December										
TOTAL	5	11,966	24	120	310	3,836	155	1,604	1,568	19,510

\* The numbers in the second row indicate services provided in the year 2017

# MAINE TOWNSHIP GENERAL ASSISTANCE

LAURA J. MORASK  
TOWNSHIP SUPERVISOR

1700 BALLARD ROAD  
PARK RIDGE, ILLINOIS 60068-1006  
(847) 297-2510 FAX (847) 297-5914

MARSHA S. WARNICK  
DIRECTOR OF GENERAL ASSISTANCE

## GENERAL ASSISTANCE STATISTICS JULY, 2018

### GENERAL ASSISTANCE PROGRAM:

The General Assistance Department's caseload for the month of July, 2018 was forty-two (42) cases. Total number of individuals receiving benefits are forty-two (42) persons.

Approximately 50% of the Maine Township General Assistance Clients are pending Social Security Disability Benefits. This process could take two to three years depending on the severity of each case. Our department encourages the clients to follow the advice of their medical doctors, mental health therapist and/or psychiatrists.

### SENIOR AND DISABILITY INFORMATION AND ASSISTANCE:

The CEDA LIHEAP program funding year began June 2, 2018. Our staff is in the process of receiving training on the programs which include LIHEAP (Low Income Home Energy Assistance) Program, Weatherization Program, Hard Ship Program (in which to qualify you must be delinquent with your Com Ed utility payments), and the PIPP (Percentage Payment Plan) Program.

The PIPP (PERCENTAGE PAYMENT PLAN) PROGRAM began July 2nd. This program is a little different than the traditional LIHEAP program. If a resident agrees to enroll in the PIPP program then they are also agreeing to pay a minimum obligation of 6% of the household's income towards the utility bills. This is in lieu of receiving the lump sum payment provided when registering for the traditional LIHEAP program. The resident can not enroll in both programs. When choosing PIPP, the Maine Township resident is making a 12-month commitment. At the end of the time period, the household's income is re-evaluated along with the utility usages. Depending on the weather conditions of the past year the monthly financial obligations may change.

# MAINE TOWNSHIP GENERAL ASSISTANCE

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MARSHA S. WARNICK  
DIRECTOR OF GENERAL ASSISTANCE

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## BENEFIT ACCESS PROGRAM:

The General Assistance Department continues to process the State of Illinois Benefit Access Program applications through individual inquires and with resident referrals from the Clerk and Assessor departments. This state program provides specific benefits. The vehicle license plate renewal sticker cost is \$101.00. A resident who applies and qualifies for the Benefit Access Program only pays \$24.00, thus saving the resident \$77.00. Maine Township residents may also apply for the reduced or free bus pass depending upon the household's income from the previous calendar year.

Other state/federal programs processed through our department include:

- QMB (Application for Payment of Medicare Premiums, Deductibles and Coinsurance).
- Medicare D -Special Help Program through the Social Security Administration.
- Free Telephone Assistance Program

## MAINE LINES:

MaineLines is one of the townships transportation programs. This is a 24-hour, Door – to – Door taxicab voucher program for low-income or disabled residents. Our Township subsidizes the cost of taxicab transportation. Residents who meet the financial guidelines may go anywhere providing the trip BEGINS or ENDS in Maine Township. To purchase a \$5.00 taxi cab voucher, a resident only pays \$1.00. Only one voucher may be used per tax ride.

We continue to offer a special discount to our MaineLines riders. For every 5 ticket vouchers purchased, the township will provide a free voucher worth a \$5.00 credit towards the charge of the taxi cab ride. All ticket vouchers purchased are final sales.

Financial guidelines used for this program are the same as those used for the Benefit Access Program. Thus, in order to qualify a family's annual income may not exceed the following:

Household of one (1)	\$27,610
Household of two (2)	\$36,635
Household of three (3)	\$45,657

# MAINE TOWNSHIP GENERAL ASSISTANCE

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MARSHA S. WARNICK  
DIRECTOR OF GENERAL ASSISTANCE

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## PUBLIC AID ADVOCACY:

The General Assistance department continues to assist our community with Medicaid (public aid) applications for benefits, which include SNAP (Food Stamps), MANG (Medical Assistance No Grant), and CASH benefits. Many of the Maine Township residents who receive these benefits are the Aged and often unable to travel to the local Public Aid Office. They need the additional advocacy that this office provides.

Two Illinois Department of Human Services (public aid) offices have been established to assist our residents. They are:

- NORTHERN DISTRICT OFFICE – 8100 N. Lincoln Avenue, Skokie, Ill 60076 located at the north-east corner of Oakton and Lincoln. They serve the Maine Township residents that reside EAST of I-94.
- NORTH SUBURBAN DISTRICT OFFICE – located at 3501 Algonquin Road, 4<sup>th</sup> floor, Rolling Meadows, Il 60008; serves the Maine Township resident population WEST of I-94.

## ACCESS TO CARE:

The General Assistance Department also acts as an intake site for this low-income and limited medical program. Access to Care's financial guidelines are at 300% of the federal poverty standards currently being used. This program only assists those residents who ARE NOT eligible for Medicare or Medicaid.

The program provides physician services at reduced fees. If needed it also provides access to lab testing, x-rays and prescriptions at reduced costs.

I have attached their flyer regarding the above program as well as the new pilot program which also assists our residents with BEHAVIORAL HEALTH SERVICES for the most common of life's challenges, such as depression, anxiety, adjustment issues, marital/relationship issues, parent-child issues, anger management, financial issues, and trauma.

Access to Care, under the Affordable Care Act may also be used by families with HIGH DEDUCTIBLES or NEW IMMIGRANTS THAT HAVE NOT meet the 5-year status requirement needed to apply for the Medicaid program.

# MAINE TOWNSHIP GENERAL ASSISTANCE

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MARSHA S. WARNICK  
DIRECTOR OF GENERAL ASSISTANCE

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## COAST2COAST RX:

This program continues to provide enormous savings to our residents. Maine Township received a royalty payment this month for \$340.00. Monetary savings this month to our residents totaled 70.58% of the retail costs for their prescriptions. These savings are passed down to the Maine Township residents who utilize this program.

## HUMAN INTEREST STORY OF THE MONTH

A Maine Township couple came into our office recently indicating that they needed to apply for General Assistance. They had lived in our township, for over twenty years. Their children had attended our local schools and were now grown and had families of their own. Neither person applying for assistance was over the age of 60 years.

Within the last two years, they had used their entire savings because the husband could no longer work. Instead he had been caring for his wife who was stricken with cancer. She is wheel chair bound, and still undergoing medical treatment. She just recently applied for Social Security Disability benefits which usually takes approximately 2 years or more.

This is an unusual situation, in that there are many services available, but restricted to seniors only.

At this time the General Assistance Department continues to assist the couple as they await the decision from the Social Security Administration.



Marsha Warnick  
Director of General Assistance

**Your benefits through Access to Care**

- Doctor office visits for \$5
- Prescription medication for \$15, \$30 or \$40
- Lab tests and X-rays for \$5

**Service area**

Access to Care covers people living in Suburban Cook County and in Northwest Chicago (west of Pulaski Road and north of North Avenue)

**Income requirements**

You are eligible for Access to Care if you have a family income under 300% of the federal poverty guidelines and are not eligible for public health programs such as Medicaid and Medicare.

**Also covers**

Access to Care also covers individuals who live in the program service area, meet the income guidelines and have insurance with a deductible of \$1500 or more.

For more information call  
(708) 531-0680  
[www.accesstocare.org](http://www.accesstocare.org)

- THIS INCLUDES INDIVIDUALS WHO DO NOT MEET THE IMMIGRATION STATUS REQUIREMENT OF BEING A LEGAL IMMIGRANT FOR FIVE (5) YEARS OR MORE
- OR
- HAVE A FAMILY INCOME OVER 300% OF THE FEDERAL POVERTY GUIDELINES
- THE PROGRAM WILL COVER INDIVIDUALS UNABLE TO AFFORD MEDICARE PART B

Access to Care is charity care, not insurance, and does not meet the individual mandate requirement under the Affordable Care Act.



# Counseling works!

Don't be afraid to talk to someone.

**WE  
CAN  
HELP!**

**Access to Care now offers additional health services from the convenience of your home.**

We have partnered with PsyCynergy's experienced behavioral health professionals. They will provide advice and support to successfully help you manage life's challenges including but not limited to; depression, anxiety, adjustment issues, marital/relationship issues, parent-child issues, anger management, financial issues, trauma, and a host of other struggles.

- Sessions are available on-line or over the phone
- Up to **eight counseling sessions**
- Co-payment of \$5 per session
- Additional sessions are available on a sliding scale fee

Please call PsyCynergy at 708-566-4950 and let them know you are a member of Access to Care. They will help you complete the paperwork and set up your first Telehealth session.

**If you have an emergency or are in immediate danger, please go to your nearest emergency room or dial 911.**

**PsyCynergy Crisis Hot-line is available 24 hours a day/7 days a week:  
1-800-289-3816**

**Access to Care**

(708) 531-0680  
www.accesstocare.org



PsyCYNERGY



**STATISTICAL REPORT  
GENERAL ASSISTANCE DEPARTMENT**

July 2018  
(month and year)

**I. GENERAL ASSISTANCE CASES**

1.	CASES OPENED	<u>3</u>
2.	CASES ONGOING	<u>29</u>
3.	CASES PENDING	<u>8</u>
4.	CASES CLOSED	<u>2</u>
5.	TOTAL ACTIVE CASES	<u>42</u>
6.	TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>42</u>

**II. GENERAL ASSISTANCE CASE CLIENTS (RESIDENTS) ARE GENERATED FROM THE FOLLOWING AREAS:**

1.	CITY OF DES PLAINES	<u>18</u>
2.	CITY OF PARK RIDGE	<u>8</u>
3.	VILLAGE OF GLENVIEW	<u>0</u>
4.	VILLAGE OF NILES	<u>1</u>
5.	VILLAGE OF MORTON GROVE	<u>0</u>
6.	VILLAGE OF ROSEMONT	<u>0</u>
7.	UNINCORPORATED AREA	<u>13</u>

**III. GENERAL ASSISTANCE ACTIVE CASES FOR THIS MONTH MAY BE CATEGORIZED IN THE FOLLOWING MANNER:**

1.	ABLE TO WORK (this includes client cases temporarily disabled over 60 years or caregiver status)	<u>17</u>
2.	EMERGENCY GENERAL ASSISTANCE /TO INCLUDE GA CLIENTS AWAITING TANF (Temporary Aid to Needy Families)	<u>0</u>
3.	PENDING SOCIAL SECURITY DISABILITY (SSI/SSDI CLAIMS)	<u>18</u>
4.	EMERGENCY RENT ASSISTANCE	<u>5</u>

**IV. PRESENTING PROBLEM AT INTAKE (NEW CASES):**

1.	LOSS OF EMPLOYMENT	<u>2</u>
2.	DIVORCE, SEPARATION OR DEATH OF WAGE EARNER	<u>1</u>
3.	NON-RECEIPT OF SUPPORT FROM RESPONSIBLE ADULT	<u>0</u>
4.	LOSS OF BENEFITS FROM OTHER WELFARE PROGRAMS:	<u>0</u>
5.	TRANSFERRED INTO THE AREA FROM ANOTHER TOWNSHIP	<u>0</u>
6.	EMERGENCY, CRISIS ASSISTANCE (one time only)	<u>0</u>
7.	OTHER (EXPLAIN)	<u>0</u>

**V. REASON FOR GENERAL ASSISTANCE CASE CANCELLATION:**

1. OBTAINED OR RETURNED TO FORMER EMPLOYMENT	<u>1</u>
2. RETURN OF WAGE EARNER TO THE HOME	<u>0</u>
3. RECEIPT OF SUPPORT FROM RESPONSIBLE RELATIVE	<u>0</u>
4. RECEIPT OF BENEFITS FROM OTHER WELFARE PROGRAMS	<u>0</u>
5. MOVED OUT OF MAINE TOWNSHIP	<u>0</u>
6. NO FURTHER CONTACT FROM RESIDENT SEEKING ASSISTANCE	<u>1</u>
7. NON-COOPERATION WITH AGENCY POLICY	<u>0</u>
8. EMERGENCY ASSISTANCE	<u>0</u>

**VI. MAINE TOWNSHIP FOOD PANTRY DISTRIBUTION:**

1. FAMILY BOXES OF FOOD DISTRIBUTED THIS MONTH	<u>158</u>
A. ADULTS RECEIVING ASSISTANCE THIS MONTH	<u>236</u>
B. CHILDREN RECEIVING ASSISTANCE THIS MONTH	<u>31</u>

**VII. ADVOCACY: 285**

1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>17</u>
2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE MANG, SNAP, TANF, AABD)	<u>171</u>
3. NURSING HOME PLACEMENT PROGRAM	<u>0</u>
4. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>96</u>
5. REILLY-BIALCZAK SCHOLARSHIP INTERVIEWS	<u>1</u>

**VIII. SUBURAN PRIMARY ACCESS TO CARE INTAKE:**

1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>1</u>
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**IX. SENIOR INFORMATION AND ASSISTANCE:**

1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>13</u>
2. SOCIAL SECURITY AGED (SSA), SOCIAL SECURITY DISABILITY AND SUPPLEMENTAL INSURANCE (SSDI, SSI)	<u>2</u>
3. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>113</u>
4. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>7</u>
5. VETERANS ADMIN. ASSIST REFERRAL	<u>0</u>
6. SECTION 8 HOUSING	<u>0</u>

X.	<b><u>IMMIGRATION ASSISTANCE/REFERRALS AND ADVOCACY</u></b>	<u>0</u>
XI.	<b><u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE APPLICATION INTERVIEWS</u></b> (which include Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	<u>29</u>
XII.	<b><u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER) PROGRAM</u></b>	
	1. NEW APPLICATIONS ACCEPTED THIS MONTH	<u>0</u>
	2. MAINELINES VOUCHER TICKETS SOLD THIS MONTH (\$1 PER VOUCHER OR 6 VOUCHERS FOR \$5)	<u>153</u>
	3. MONIES COLLECTED YEAR TO DATE (FISCAL YEAR 3/1 – 2/19).	<u>587</u>

**MAINE TOWNSHIP GENERAL ASSISTANCE MONTHLY STATISTICS**

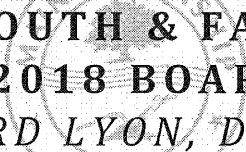
MONTH	PENDING	NEW	ONGOING	ACTIVE CASES	CLOSED	EA CASES	OFFICE INTERVIEWS	FOOD PANTRY CLIENT/FAMILY VISITS	TOTAL *NUMBER OF OFFICE INTERVIEWS/ CLIENT VISITS
		(A)	(B)	A+B			( C )	(D)	C+D
<b>2017-2018</b>									
MARCH'17	4	2	33	35	2	2	325	220	545
APRIL'17	3	2	31	33	3	1	304	191	495
MAY'17	1	5	31	36	3	2	298	159	457
JUNE'17	3	1	31	32	3	1	285	147	432
JULY'17	0	2	30	32	3	3	235	152	387
AUG'17	4	1	30	31	3	3	292	156	448
SEPT,17	0	4	32	36	2	1	250	143	393
OCT'17	3	1	34	35	2	2	637	168	805
NOV'17	1	3	34	37	3	0	565	194	759
DEC'17	0	1	29	30	2	0	440	222	662
JAN'18	3	1	30	31	1	1	489	164	653
FEB'18	1	2	31	33	2	0	330	164	505
<b>TOTAL</b>	<b>23</b>	<b>25</b>	<b>376</b>	<b>401</b>	<b>29</b>	<b>16</b>	<b>4450</b>	<b>2080</b>	<b>6541</b>
<b>2018-2019</b>									
MARCH'18	7	1	33	34	1	6	295	181	476
APRIL'18	8	2	22	32	2	2	362	154	516
MAY'18	5	3	28	36	0	2	296	155	451
JUNE'18	10	4	32	36	2	5	305	132	437
JULY'18	8	3	31	42	2	5	294	158	452
AUG'18									
SEPT,18									
OCT'18									
NOV'18									
DEC'18									
JAN'19									
FEB'19									
<b>TOTAL</b>	<b>38</b>	<b>13</b>	<b>146</b>	<b>180</b>	<b>7</b>	<b>20</b>	<b>1552</b>	<b>780</b>	<b>2332</b>
*Including Senior, Disabled & Veterans Advocacy Interviews, along with General Assistance interviews									
**Includes Food Pantry Clients/Families									
***Including client appointments for LIHEAP (Low Income Home Energy Program)									

**DISABILITY AND SENIOR ADVOCATE  
 SENIOR AND DISABILITY INFORMATION SPECIALIST  
 MONTHLY STATISTICAL REPORT**

**TO:** Marsha Warnick, Director of General Assistance  
**FROM:** John Ulrey, Senior and Disability Information Specialist  
 Karen Cohen, Disability and Senior Advocate

**RE:** Report of Services Rendered During the Month of July, 2018.

<u>CLIENT INTERVIEWS (MONTHLY TOTALS)</u>	<u>464</u>
A. ACCESS TO CARE APPLICATION INTERVIEWS	<u>1</u>
B. BENEFIT ACCESS APPLICATION INTERVIEWS	<u>92</u>
C. CEDA/ LIHEAP Energy Assistance Application interviews (which include PIPP, DVP, Hardship, Share the Warmth, RA [Reconnect Assistance], Furnace, and Weatherization.	<u>29</u>
D. IMMIGRATION ASSISTANCE/ REFERRALS and ADVOCACY	<u>0</u>
E. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>13</u>
(1) SOCIAL SECURITY AGED (SSA)	<u>2</u>
(2) SOCIAL SECURITY DISABILITY AND SUPPLEMENTAL INSURANCE (SSDI, SSI)	<u>0</u>
F. FREE PHONE APP/BILL REDUCTION APPLICATION INTERVIEWS	<u>7</u>
G. VETERANS ADMIN. ASSIST. REFERRAL	<u>0</u>
H. ADVOCACY	
(1) QMB, SLIB, SPECIAL HELP	<u>15</u>
(2) GENERAL PUBLIC AID TO INCLUDE MANG, SNAP, TANF, AABD)	<u>56</u>
(3) NURSING HOME PLACEMENT	<u>0</u>
(4) COMMUNITY ADVOCACY REFERRALS	<u>88</u>
i. MAINELINES	
(1). NEW APPLICATIONS ACCEPTED	<u>0</u>
(2). MONTHLY INTERVIEWS	<u>8</u>
(3). MAINELINES TICKETS SOLD THIS MONTH	<u>153</u>
(4). TOTAL MONIES COLLECTED FOR TICKETS SOLD YEAR TO DATE	
(FISCAL YEAR MARCH 1 <sup>ST</sup> - FEBRUARY 28 <sup>TH</sup> ).	<u>587</u>



**MAINESTAY YOUTH & FAMILY SERVICES**  
**AUGUST 2018 BOARD REPORT**  
*RICHARD LYON, DIRECTOR*

### **GARAGE SALE**

The 14<sup>th</sup> annual Maine Township Garage Sale fundraiser will be held on Saturday, September 29 from 9 am – 3 pm. This popular township event provides a valuable service to the community and raises money to support MaineStay's summer camp program for at-risk youth and the Maine Township food pantry. We have only 20 spaces remaining to be sold. We have received sponsorship commitments from the following so far: Chicago Behavioral Hospital, International Bank of Chicago, Law Offices of Laura J. Morask, Journal & Topics Newspapers, Senior News 50 and Better, Suburban Resource Guide for Seniors, Barton Event Management, Warehouse Direct, Parkway Bank, Republic Services, State Representative Michael McAuliffe, State Senator Laura Murphy, Garvey's Office Products, Arrow Road Construction, and Costco. We are incredibly grateful for their support of this event and would welcome any additional sponsors who would still like to participate in our fundraising efforts.

### **AGENCY FUNDING**

The deadline for returning 2019-2020 agency funding applications is August 31. Funding hearings have been scheduled for October 2 and 9 starting at 6:30 pm and on October 16 starting at 6 pm. Kristina has finished scheduling annual site visits of all currently funded social service agencies and is familiarizing herself with the important work and services these organizations provide to our residents. We have received an unusually large number of inquiries from new organizations who may be requesting funding for the first time this year.

### **PSYCHIATRIC SERVICES**

We are currently working with a total of 109 active psychiatric clients and have reached our current maximum capacity in this partnership program that was originally launched in July 2016. We are directing new psychiatric clients who call to contact The Josselyn Center in Northfield to arrange to be seen at their location and are offering to have them transfer to our location should space become available in the future. We project that all active psychiatric client records should be transitioned to Josselyn's electronic system by the end of the year as updates are completed on current clients. Our clinicians and intern therapists attended a mandatory Illinois Medicaid Comprehensive Assessment of Needs training that is being implemented state-wide for all Medicaid providers and will impact and standardize the way assessments and treatment plans are completed. Implementation of these new procedures is projected for November.

### **COUNSELING**

MaineStay had 9 new counseling intakes in July. We had 108 ongoing cases and now have a total of 117 cases in our affordable strength-based counseling program. We have a waiting list of 22 clients and an approximate waiting time of 7-8 weeks for an initial counseling appointment. Fall is typically one of the busiest times of the year for counseling as students return to school and issues arise, and we anticipate this will be the case again this year.

### **FEATURED STORY OF THE MONTH**

One of our therapists started meeting with a 12-year-old earlier this year who came into therapy due to severe anxiety that was interfering with her school work. The client had witnessed a student becoming ill in her classroom on multiple occasions which caused her to have anxiety which manifested as stomach pains and headaches. She frequently skipped school and went to the nurse's office. She stopped eating at school and lost a concerning amount of weight. At the beginning of therapy, she created a hierarchy list of

her anxiety on a scale of 1-10 which included being alone, going to crowded places, taking showers, etc. The therapist worked with her and her father about her nervousness over the past 7 months. They completed cognitive-behavioral therapy worksheets, played therapeutic games, and talked about appropriate methods of self-soothing. While reviewing her treatment plan last month, they discussed the hierarchy list of her anxiety she had created near the beginning of therapy. The client was able to completely eliminate 8 out of 10 items on her list, stating that they were no longer a concern to her. She had made so much progress in managing anxiety that she even had a difficult time choosing new items to put on her hierarchy list moving forward.

### **FUTURE LEADERS PEER MENTORING PROGRAM EXPANDS TO THREE LOCATIONS**

Future Leaders is an innovative program created by MaineStay that provides the opportunity for younger students to benefit from positive peer mentoring relationships with older high school students. Interaction is facilitated by recreational activities and time for constructive interaction, conversation, and emotional support. Program goals include building confidence, increasing self-esteem, increasing fitness, enhancing social skills, and learning what it means to be good citizens and community members. The program currently meets at the Des Plaines Leisure Center on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of each month during the school year.

Several months ago, we were approached by the leadership of Lincoln Middle School in District 64 and South Elementary School in District 62 about replicating the Future Leaders program in their schools. They were searching for additional ways to support their students and had heard positive feedback about our program. After coming to observe a session in person, both schools were eager to partner with us to reach their at-risk student population with this fantastic program. Both Lincoln and South schools applied for grants to fund the program and received confirmation last month that they had received \$3,500 and \$2,500, respectively, to provide this program to their students. The schools will be responsible to cover all program costs, and each school plans to host the program twice a month, starting in September, with Anne coordinating the programs with the assistance of another staff member, which they will provide.

Both Anne and I are thrilled about these two partnership opportunities that will allow us to triple our impact and reach more youth in need without spending any additional funds. I am so proud of the work Anne has put into running and improving this program and how it has now grown to be recognized as a model mentoring program. Both Lincoln and South schools have demonstrated enthusiastic commitment to the wellbeing and development of their students and we look forward to working closely with them in the coming months as we plan the many details needed to successfully implement these programs.

### **COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS**

On August 21 we will host a community education seminar entitled *ADD Optimized: Knowing Your Type of ADD and How to Optimize It Naturally* with Dr. Kevin Dobrzynski from Amen Clinics Chicago. We will have a food drive at this event to help support the Maine Township food pantry.

### **MAINESTAY E-NEWSLETTER**

As a way to share news about MaineStay services with our community, we have sent out a periodic e-newsletter for the past 9 years. We now have over 3,400 subscribers.

### **COMMUNITY INVOLVEMENT**

During July, I attended a site visit at Northwest Suburban Day Care Center along with Kristina. Anna met with The Josselyn Center Director of Clinical Services for our monthly meeting regarding our psychiatric services partnership.







## MAINSTREAMERS HIGHLIGHTS

July 2018

Marie Dachniwsky, Director

**TASTE OF PARK RIDGE** - On July 13<sup>th</sup> we hosted an afternoon of Bingo at the annual Taste of Park Ridge. We had approximately 100 participants playing in hopes of winning gift cards to local restaurants such as Portillos, Culvers, Paneras and McDonalds. This year Trustee Susan Sweeney volunteered her time to be the bingo caller. She also engaged the seniors throughout the event in the game of local Park Ridge Trivia.

**INTERGENERATIONAL FISHING OUTING** - Once again this year the MaineStreamers and MaineStay Youth and Family Services Department united to make a memorable and educational day for kids from the Adventure Maine Township Camp. We had a total of 10 Experienced MaineStreamers who volunteered their time and shared their passion for fishing by teaching the children how to worm, cast, hook a fishing line and release fish all while sharing memories of their own childhood experiences fishing. We received an unexpected donation from Kmart. Each child was presented with a goody bag filled with iPad Covers and mini Basketballs to mention a few. All of the bait that was used for this intergenerational event was donated by Kmart.

**DAY TRIPS** - In the month of July we had four-day trips that included "The Cher Show" at Oriental Theatre, "Taste of Home" with a "Kitchen & Chimney Tour", in Greendale Wisconsin, "The Lady with all the Answers," at Theater at the Center in Munster, and "Dresses Drinks and Brando" in Libertyville, IL.

*The Taste of Home Kitchen & Chimney Tour* was especially interesting to our MaineStreamers. They got to experience the original Taste of Home Test Kitchen by baking and sampling the winning cookie all while learning the history of the Taste of Home Magazine. Later in the day they toured the town of Greendale and learned the history of the "Greenbelt Community" designed and built by the Franklin Roosevelt Administration in 1936.

**IF STATUES COULD TALK... WHAT STORIES WOULD THEY TELL? (INFORMATIVE)** Approximately 50 MaineStreamers were able to take a virtual tour as Beth Sair presented "Chicago's Finest Talking Statues, Part II". The Statues share their stories as written by Chicagoans, voiced by Chicago actors, and co-produced by the Chicago Theaters. Each statue gave its compelling story as Beth introduced the MaineStreamers to some of the historical and whimsical figures such as the Tin Man standing proudly at Oz Park or the Two Lions at the Art Institute guarding the city of Chicago.

**FEATURED PROGRAM OF THE MONTH "THE ODD COUPLE"**, Oil Lamp Theater in Glenview. We had 60 MaineStreamers come for an afternoon event to a local theater to see a play by Neil Simon - the Female Version of the Odd Couple. Prior to the show we served light hors d'oeuvres while the theatre provided cookies, nuts and soft drinks. It was exhilarating to introduce this little gem of a theatre, which has won the North Shore Choice Award to our MaineStreamers. Requests have been coming non stop to have more events at this location.

MAINSTREAMERS 2018-2019 STATISTICAL REPORT - JULY

RECREATIONAL PROGRAMS	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
Bingo (Monthly)	n/a	100			
Day at the Races (Monthly)	47	217	\$282.00	\$220.00	62.00
Movie of the Month (Monthly)	47	227	\$92.00	\$26.89	65.11
Pinochle Tournament/Social	36	113	\$195.00	\$197.38	(2.38)
Women's/Mens Breakfast (Alternating Months)	10	75	\$120.00	\$126.44	(6.44)
Twilight Dining Outing (Alternating Months)	n/a	111			0.00
Fishing Events/Banquet (6 Times a Year)	9	34	\$185.00	\$142.83	42.17
Intergenerational Fishing Outing (Twice a Year)	8	8	\$0.00	\$159.55	(159.55)
Book Review (3-Times a Year)	n/a				
<b>HEALTH/INFORMATIVE</b>	49	417	\$149.00	\$150.00	(1.00)
<b>FITNESS CLASSES</b>					
Senior Aerobics (8 week sessions)	37	88	\$1,092.00	\$760.00	332.00
Yoga (8 Week Sessions)	19	50	\$1,050.00	\$1,000.00	50.00
Zumba Gold (8 Week Sessions)	31	63	\$1,007.00	\$480.00	527.00
Zumba Gold Toning (8 week Sessions)	n/a	12			
Chair Yoga (8 Week Sessions)	n/a	14			
<b>CLASSES/PROGRAMS</b>					
Computer Class (Alternating Months)	24	44	\$255.00	\$150.00	105.00
Matter of Balance (8 Week Class- Bi- Yearly)	n/a	13			
Rules of the Road (3- Times a Year)	n/a	70			
Defensive Driving Course (Held Quarterly)	n/a	19			
<b>LUNCHEONS</b>	n/a	288			
<b>ANNUAL SPECIAL EVENTS</b>					
<b>MISCELLANEOUS EVENTS</b>					
Oil Lamp Theatre - "The Odd Couple"	56	194	\$1,972.00	\$1,835.00	137.00
<b>DAY TRIPS</b>	206	1023	\$18,986.00	\$17,857.02	1,128.98
<b>LONG DISTANCE TRIPS</b>	4	78	\$887.68	\$0.00	887.68
<b>SENIOR MAILING (Monthly)</b>	24	140	\$0.00	\$38.12	(38.12)
<b>NEWCOMERS PRESENTATION (Alternating months)</b>	n/a	46			
<b>ADVISORY COUNCIL MEETING (Held Quarterly)</b>	17	32	\$0.00	\$16.34	(16.34)
<b>TOTAL</b>	624	3476	\$26,272.68	\$23,159.57	3,113.11
<b>NEW MEMBERS</b>	42	187	<b>Average Age</b>	64	

**Maine Township Code  
Enforcement Office**

**To:** Elected Officials  
**From:** Nader Ghazaleh, Code Enforcement Officer  
**CC:** Dayna Berman, Administrator  
**Date:** 8/22/2018

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As summer comes to an end, I've noticed most construction projects being completed. I received many phone calls during rain days regarding mosquitos, bugs, insects, and referred to abatement division which solved the issues. Ongoing issues with residents putting garbage out before scheduled garbage pick up day. Talking with them regarding coming to town hall and request stickers for when they have more than one bulk item. I have succeeded in removing squatter from foreclosure property, now the bank is moving forward in clean up process. Successfully had three empty lots cleaned up from overgrown vegetation, dead trees, and branches. Have put out quite a few deficiencies regarding dead pine trees in Glenview area, residents have started removing. Also, have had many commercial vehicles taxis, trucks seem to have gotten under control in Sumac area.

I worked closely with IDOT to have most of the large vegetation areas that they are responsible for such as Milwaukee road between Central and Golf cleaned up, so it does not go over into our resident's backyards. We also cut heavy vegetation at Central going east, which has become a safety issue for residents to walk thru. Continuing towing vehicles mostly off Dee road some of which are repeated offenders, hopefully they will comply in the future. Have received calls from residents on Robin Drive complaining that neighbors are parking on front lawns, have issued deficiencies and have given 24 hours to comply.

Aug. warnings issued: 46

Aug. tickets issued: 21

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY  
MONTHLY STATISTICAL REPORT**

**To: Laura Morask  
Maine Township Supervisor**

**From: Carol Langan  
Director – Food Pantry**

**Re: Report of Services Rendered during the Month of July 2018**

**I. Maine Township Emergency Food Pantry Distribution**

<b>a. Family Boxes of Food Distributed</b>	<b>152</b>
1. Adults Receiving	<u>228</u>
2. Children Receiving	<u>25</u>
<b>b. Emergency Family Boxes of Food Distributed</b>	<u>6</u>
1. Adults Receiving	<u>8</u>
2. Children Receiving	<u>6</u>
	<b><u>TOTAL 158 Boxes</u></b>

**II. Cash Donations and Amounts Received**

<b>Resident Donations</b>	<b>\$40.00</b>
<b>Business Donations</b>	<b>\$598.05</b>

**Total       \$638.05**

**III. Food Collections Received during Calendar Month**

**IV. Special Notations or Contacts**



## **PROTECTING OUR COMMUNITY AGAINST CRIME AND HUNGER**

SATURDAY, AUGUST 18 THRU SATURDAY, AUGUST 25, 2018

HELP THE PARK RIDGE POLICE DEPARTMENT &  
THE KIWANIS'S CLUBS OF PARK RIDGE STUFF THE SQUAD  
WITH FOOD FOR FAMILIES IN OUR COMMUNITY.

Please consider buying a pre-stuffed bag of groceries  
for \$5 or \$10 available at the checkout.

**STOP BACK ON SATURDAY, AUGUST 25<sup>TH</sup> AT 10:30AM  
FOR OUR STUFF THE SQUAD CELEBRATION!**

PARTNERING WITH:  
MAINE TOWNSHIP AND ST. PAUL OF THE CROSS

**MARIANO'S** PARK RIDGE



## Board Report for July/August 2018

**Marty Cook**

### **Friday Night Recovery Meeting Attendance:**

- We continue to see strong support for our meeting via community based treatment referrals

July 20 <sup>th</sup> , 2018	45 Participants
July 27 <sup>th</sup> , 2018	37 Participants
August 3 <sup>rd</sup> , 2018	40 Participants
August 10 <sup>th</sup> , 2018	33 Participants
August 17 <sup>th</sup> , 2018	46 Participants

### **Monday Night Community Service, Holy Family Hospital:**

- Ten (10) Recovery Connection volunteers spoke with 33 young adult patients in treatment at Holy Family Hospital.

### **Community Outreach:**

- MTRC staff spoke with eight (8) community parents and advised on our program as well as possible recovery outlets for their children.
- MTRC staff, in partnership with Mainstay, the Park Ridge Police Department, and MYCAF continued to meet over the past month in order to develop its very own Opioid Epidemic Advisory Council.
- MTRC hosted Mike DeLeon, a circuit recovery speaker who founded the 501c3 "Steered Straight" based in NJ, to come speak to its meeting participants on Friday July, 27<sup>th</sup>.

**MTRC continues to see strong attendance at its Friday night pre-meeting therapeutic Yoga:**

July 20 <sup>th</sup> , 2018	5 Participants
July 27 <sup>th</sup> , 2018	7 Participants
August 3 <sup>rd</sup> , 2018	10 Participants
August 10 <sup>th</sup> , 2018	3 Participants
August 17 <sup>th</sup> , 2018	6 Participants

**The Recovery Connection implemented new programming for its meeting participants, a Crossfit class that meets every Saturday morning in Park Ridge.**

July 21 <sup>st</sup> , 2018	12 Participants
July 28 <sup>th</sup> , 2018	11 Participants
August 11 <sup>th</sup> , 2018	18 Participants
August 18 <sup>th</sup> , 2018	16 Participants

**MTRC, in partnership with Maryville Academy, has begun to re-offer its program participants golf lessons at Maryville's campus in Des Plaines taught by Maryville staff member and PGA Pro Juan Esso:**

July 18 <sup>th</sup> , 2018	15 Participants
July 5 <sup>th</sup> , 2018	17 Participants
August 1 <sup>st</sup> , 2018	10 Participants
August 5 <sup>th</sup> , 2018	13 Participants

**Miscellaneous:**

- The MTRC hosted its second annual paintball outing at Paintball Explosion in West Dundee.
- The MTRC phone list which serves as a resource to young men and women within the recovery community has grown to 337.
- The MTRC weekly email which briefs our participants on our weekly meeting as well as provides information on other sober related events within the community is now sent to 346 members.





Office of Emergency Management  
Dagmar Rutzen, Director  
August 2018

Mother Nature keeps doing what it does best. It always surprises us. This spring and summer we had the coldest, the hottest, the wettest and the driest conditions.

National Night Out Against Crime had to be cancelled this year because we experienced some thunderstorms that evening. I believe that is the first time we had to cancel. One year we had to close it a little early because of lightning and thunder.

Coming up on September 15th we have the North Maine Fire Protection District annual open house and on September 29th the annual garage sale at Town Hall.

At the open house OEM will be providing free blood pressure checks, hands-only CPR training, training on proper use of a fire extinguisher and disseminating preparedness information since September is Preparedness Month. This is always a fun event.

At the garage sale OEM will be providing traffic control early in the morning as the vendors are setting up and throughout day we provide safe crossing for the visitors.

We have set a tentative training schedule for our monthly meetings. Our meetings are usually on the third Wednesday of the month at 7:00 pm at our facility at 1387 Redeker in Des Plaines.

Sept. - Traffic Control & Preparedness

Oct. - Stop the Bleed and Hands-Only CPR - All board members are cordially invited to come and join us for these important trainings.

Nov. - Review of Incident Command and cold weather injuries

Dec. - Communication and a holiday celebration

Jan. & Feb. - Crisis Intervention Program

Mar. - First Aid

Apr. - Vehicle maintenance

Be safe and be prepared.

Respectfully submitted,  
Dagmar Rutzen

TOWNSHIP OF MAINE )  
COUNTY OF COOK )  
STATE OF ILLINOIS )

**RESOLUTION NO. 2018-RB-2**

**RESOLUTION OF THE HIGHWAY COMMISSIONER  
MAINE TOWNSHIP ROAD DISTRICT**

**SELL OR DISPOSE OF SURPLUS VEHICLES AND EQUIPMENT**

**WHEREAS**, the Township Code provides that a Township Road District may lease or sell or dispose of personal property by request of the Township Highway Commission and by a vote of the Township Board authorizing the leasing, sale or disposal of personal property; and

**WHEREAS**, the Township Code provides that the notice and a competitive bidding procedure shall be followed when personal property is to be sold; and

**WHEREAS**, the Township Code further provides that the Township Board or Highway Commissioner may authorize the sale of personal property through an approved Internet Auction Service; and

**WHEREAS**, the Maine Township Highway Commissioner requests permission from the Maine Township Supervisor and the Board of Trustees to sell or dispose of the following listed items of surplus vehicles and equipment listed on the attached Exhibit "A".

**NOW, THEREFORE**, the Maine Township Supervisor and Board of Trustees do hereby consent and decree that the Maine Township Highway Commissioner is hereby authorized to sell or dispose of the attached listed surplus vehicles and equipment through an approved Internet Auction Service.

**ADOPTED** this 28<sup>th</sup> day of August, 2018.

\_\_\_\_\_  
LAURA J. MORASK, Supervisor

\_\_\_\_\_  
WALTER KAZMIERCZAK, Highway  
Commissioner

\_\_\_\_\_  
KIMBERLY JONES, Trustee

\_\_\_\_\_  
DAVID A. CARRABOTTA, Trustee.

\_\_\_\_\_  
CLAIRE R. McKENZIE, Trustee

\_\_\_\_\_  
SUSAN KELLY SWEENEY, Trustee

ATTEST:

\_\_\_\_\_  
PETER GIALAMAS, Clerk

FY 2018-2019 Maine Township Highway Department Vehicles/Equipment for Auction

Category/Quantity	Year	Model/Description	Manufacturer	Serial No.
<b>Vehicles:</b>				
1	1996	544G	John Deere	DW544GB554830
1	1993	544G	John Deere	DW544GB542296
1	1993	544G	John Deere	DW544GB540117
1	1993	544G	John Deere	DW544GB540118
1	1991	544E	John Deere	DW544EB535892
<b>Equipment:</b>				
1	--	Trailer	Miller	JG078707
1	1980	Box Trailer	Ideal	--
1	--	H60-X1 Forklift	Hyster	A177B19693K
1	--	Sandblast Cabinet	Empire	4043
1	--	Electric Pallet Jack	Linde	2693-0612
1	--	36" Mower	Bobcat	--
1	--	Jumping Jack	Stomper	--
1	--	Engine Hoist	--	--
6	--	750/65 R25 Wheels & Tires	--	--

Maine Township  
1700 Ballard Road  
Park Ridge, Illinois 60068

09-15-201-019-0000

FOIAS

FOIA #1

FREEDOM OF INFORMATION REQUEST

FROM: Name: \_\_\_\_\_

TO: Freedom of Information Officer  
Wiesia Tytko

Address: \_\_\_\_\_

wtytko@mainetown.com

City/State/Zip: \_\_\_\_\_

Fax #: 847-2971335

Phone #: 847-297-2510 ext. 222

Phone Number: \_\_\_\_\_

Today's Date: 8/11/2018

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

8915 W. Golf Rd., Niles, IL 60714 - property record cards,  
any underground and/or aboveground storage tanks,  
certificates of past and current occupants.

Please indicate if you wish to inspect the records or wish a copy of them:

\_\_\_\_\_ Inspection  Copy

Charges: First 50 pages at no charge, then \$.15 per page (per side) for letter or legal size document.  
Oversized documents: actual cost  
Color copies: actual cost

*\* please send via email in pdf form to: [redacted]*

Commercial purpose? Yes \_\_\_\_\_ No

*Thank you*

For Office Use Only

Date Received 8/11/2018  
Date Response Due 8/18/2018 (Wed.)  
Received By W. Tytko

Notations \_\_\_\_\_

FOIA # 2

**Wiesia Tytko**

---

**From:** [Redacted]  
**Sent:** Wednesday, August 1, 2018 4:26 PM  
**To:** wtytko@mainetown.com  
**Subject:** Investigation report Fol

To whom it may concern,

Through the Illinois Freedom of Information Act I hereby request a copy of the report Maine Township authorized regarding sexual harassment charges filed by trustee Kim Jones against trustee Dave Carrabotta. State law requires that this request be provided to me within five working days. If I can get it sooner, I would appreciate it. I ask that any fees related to this request be waived because it is for news gathering purposes.

Journal & Topics Media Group

Received  
8/1/2018

Response by:  
8/8/2018 Wed.

**Wiesia Tytko**

---

**From:** \_\_\_\_\_  
**Sent:** Thursday, August 2, 2018 10:38 AM  
**To:** 'wytko@mainetown.com'  
**Subject:** FOIA request

Dear FOIA Officer:

Could you please email me PDFs of the following records:

1. Each report, document, study, or publication prepared by independent consultants or other independent contractors for the Maine Township Board from January 1, 2018 to the date of production related to all Trustee's claims that any Trustee inappropriately touched another Trustee.
2. All documents, including all transcripts of interviews, related to all Trustee's claims that any Trustee inappropriately touched another Trustee.

This request is not for a commercial purpose. In addition, if you are unable to email PDFs, could you please contact me to discuss alternatives?

Sincerely,

Received  
8/2/2018

Response by:  
8/9/2018 TH

esia Tytko

---

**From:** Thursday, August 2, 2018 10:50 AM  
**Sent:** wtytko@mainetown.com  
**To:** FOIA Request - May 22nd Bill Pay audio tape  
**Subject:** IMG\_20180802\_0002.jpg  
**Attachments:**

I am requesting a digital copy of the May 22nd Bill Pay audio tape from Maine Township.

Thank you!

Received  
8/2/2018

Response by:  
8/9/2018 Th





**Wiesia Tytko**

---

**From:** Laura Morask <lmorask@mainetown.com>  
**Sent:** Wednesday, August 8, 2018 1:32 AM  
**To:** Wiesia Tytko  
**Subject:** Fwd: Jones/Carrabotta investigation report?

Here

Sent from my iPad

Begin forwarded message:

**From:**  
**Date:** August 1, 2018 at 12:22:34 PM CDT  
**To:** "lmorask@mainetown.com" <lmorask@mainetown.com>  
**subject:** Jones/Carrabotta investigation report?

Hi Supervisor Morask,

I am a reporter for the Pioneer Press. I'm filling in for Jennifer Johnson while she's on vacation this week. We've had a couple people with the Township say the Jones/Carrabotta investigation is completed and that a report was finalized on Monday.

Are you able to send over a copy of that report? We would like to see the findings of the investigation.

Thanks for your time,

Pioneer Press Reporter, Chicago Tribune Media Group  
Oak Leaves • Forest Leaves

FOIA #7

**Wiesia Tytko**

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**From:**  
**Sent:** Wednesday, August 8, 2018 9:56 AM  
**To:** Wiesia Tytko  
**Subject:** Re: FOIA request

Thanks! Could you please email me all other responsive documents, besides the report that was posted (e.g., emails, invoices, calendar entries, etc.)?

Sincerely,

n

On Aug 8, 2018, at 10:33 AM, Wiesia Tytko <[wtytko@mainetown.com](mailto:wtytko@mainetown.com)> wrote:

Please see the attached FOIA response.  
Thank you,

Wiesia Tytko  
Chief Deputy Clerk  
Maine Township  
1700 Ballard Road  
Park Ridge, IL 60068  
847-297-2510  
[wtytko@mainetown.com](mailto:wtytko@mainetown.com)

RECEIVED  
8/8/2018

RESPOND BY:  
8/15/18

FOIA #8

**Wiesia Tytko**

**From:**  
**Sent:** Thursday, August 9, 2018 9:29 AM  
**To:** info@mainetown.com; wtytko@mainetown.com  
**Subject:** FOIA Request

Received  
8/9/2018  
Respond By  
8/16/18

In accordance with the Freedom of Information Act of Illinois, I am requesting the following public records.

1. A copy of the 5 page single spaced document from Kim Jones to Attorney Keri-Lyn Krafthefer that was published on the Maine township web site this week but is now no longer available online.

I qualify as both media and non-profit under the definitions in Section 2 (c-10) ("Commercial purpose"), Section 2 (f) ("News media"), Section 2 (g) ("Recurrent requester"), and Section 2 (h) ("Voluminous request") of the Freedom of Information Act, for the purposes of being exempt to the provisions of Section 3.1 (Requests for commercial purposes), Section 3.2 (Recurrent requesters), Section 3.6 (Voluminous requests), and Section 6 (Authority to charge fees).

I request expedited processing on the basis of an urgency to inform the citizens and taxpayers of Illinois about their government's activities. If any element of this request is denied in whole or in part, I ask that you justify all withholdings individually by reference to specific exemptions of the Act. Please provide all responsive information to me electronically.

I request a rolling production of records, such that the public body furnishes records to my attention as soon as they are identified, preferably electronically, but as needed then to my attention, at the below address. If you have any questions please do not hesitate to contact me. Rolling production is not to be perceived as an agreement to extend the timeframe for compliance under FOIA.

If you are not the FOIA officer responsible for any part of this request you are required by law to forward it to the appropriate FOIA officer.

The purpose of the request is to access and disseminate information regarding the legal rights of the general public and is not for the principal purpose of personal or commercial benefit.

As outlined in FOIA, documents shall be furnished without charge or at a reduced charge, as determined by the public body, if the person requesting the documents states the specific purpose for the request and indicates that a waiver or reduction of the fee is in the public interest. Waiver or reduction of the fee is in the public interest if the principal purpose of the request is to access and disseminate information regarding the health, safety and welfare or the legal rights of the general public and is not for the principal purpose of personal or commercial benefit.

I am requesting the records be provided in electronic format if that is the method in which they are stored. If they are in paper form and the copier can convert them to electronic format I would appreciate receiving them electronically.

Thanks,

Maine Township  
1700 Ballard Road  
Park Ridge, Illinois 60068

FOIA  
#9

FREEDOM OF INFORMATION REQUEST

FROM:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

TO:  
Freedom of Information Officer  
Wiesia Tytko  
wtytko@mainetown.com  
Fax #: 847-2971335  
Phone #: 847-297-2510 ext. 222  
Today's Date: 8-15-18

RECEIVED  
8/15/18

RESPOND BY:  
8/22/18

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

All documents related to the scheduling of the special board meeting on August 6, 2018, including, but not limited to emails and correspondence that occurred between board members, attorneys and other parties.

Please indicate if you wish to inspect the records or wish a copy of them:

\_\_\_\_\_ Inspection                        X   Copy

Charges:        First 50 pages at no charge, then \$.15 per page (per side) for letter or legal size document  
                  Oversized documents: actual cost  
                  Color copies: actual cost

Commercial purpose?        Yes \_\_\_\_\_        No   X  

For Office Use Only

Date Received \_\_\_\_\_  
Date Response Due \_\_\_\_\_  
Received By \_\_\_\_\_

Notations \_\_\_\_\_  
\_\_\_\_\_

FOIA #10

**Wiesia Tytko**

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**From:** [journal-topics@maine.com](mailto:journal-topics@maine.com)  
**Sent:** Thursday, August 16, 2018 12:17 PM  
**To:** wtytko@mainetown.com  
**Subject:** Fol request

Received  
8/16/18

RESPOND BY:  
8/23/18

Aug. 16, 2018

To Fol officer  
Maine Township

Under provisions of the Illinois Freedom of Information Act I request copies of all information a court reporter took during recent interviews of 15 people in connection with the Maine Township investigation into sexual harassment claims. It is my understanding that the township has been billed approximately \$10,500 for the services of the court reporter. She recorded all of the questions and testimony of those interviewed. That is a public record. I request that the transcripts from those interviews be provided in paper form within the state required time frame. I also ask that the township waive any fees or charges because the purpose of this request is to serve the public.

If you have any questions, please contact me at

Editor & Publisher  
Journal & Topics Media Group



**Maine Township Clerk**

**Peter Gialamas**

<b>Closed Sessions</b>		<b>From August 2016</b>
<b>Closed Session Meeting</b>	<b>Minutes for Review/Approval after 6 months</b>	<b>Approved Minutes</b>
August 1, 2016	February 28, 2017	February 28, 2017
August 23, 2016	February 28, 2017	February 28, 2017
March 28, 2017	September 26, 2017	September 26, 2017
February 12, 2018	August 28, 2018	
March 15, 2018	September 25, 2018	
March 27, 2018 #1	September 25, 2018	
March 27, 2018 #2	September 25, 2018	
April 17, 2018	October 23, 2018	
April 24, 2018	October 23, 2018	
May 8, 2018	November 27, 2018	
May 22, 2018	November 27, 2018	

- Tapes of listed Closed Sessions are kept